PORTAGE
A Natural Place to Move

APPLICATION FOR SOLICITOR'S PERMIT

DATE RECEIVED _____

FEE COLLECTED: _____

Name of Company/Organization _____ Phone: (_____) _____

Representative's Name _____ DOB _____

Address _____ E-mail _____

Place of Employment _____ Business No. (_____) _____

Driver's License No. ___ ___ ___ ___-___ ___ ___-___ ___ ___-___ ___ ___ SSID (last 4 digits) ___ ___ ___ ___

Type of Service/Products Solicited _____

Non-Profit, Charitable Organization: YES   NO   (please circle)

Are Solicitors being paid?   YES   NO   (please circle)

IRS Certificate of Exemption Number _____

Date Permit Requested: From: _____ To:_____   Permit is valid until 12/31 of the year approved.

Vehicle License Number(s) 1. _____ 2. _____ 3. _____

State _____ _____ _____

Make _____ _____ _____

Model Yr _____ _____ _____

Vehicle License Number(s) 4. _____ 5. _____ 6. _____

State _____ _____ _____

Make _____ _____ _____

Model Yr _____ _____ _____

*Complete the list on the back side for any and all additional Solicitors.

**Attach the Michigan iChat report(s) for each Solicitor listed. (See https://apps.michigan.gov/Home)

***An application fee of $50 (plus $10 for each additional application) is to be submitted with the application.

ALL INFORMATION MUST BE PROVIDED BEFORE CONSIDERATION.

Representative's Signature _____   Date: _____

Subscribed and sworn to before me

this _____ day of _____

_____

_____ , Notary Public

My Commission expires _____

Acting in the County of _____

City Clerk _____

Approved   Disapproved

Chief of Police _____

Approved   Disapproved

PERMIT

This is to certify that _____

is registered with the City Clerk's Office and the Police Department to solicit within the City of Portage from:

Date _____ To _____

Representative #2

Name _____   DOB _____

Address _____ E-mail _____

Phone: (____) _____   Business No. (____) _____

Driver's License No. ___ ___ ___ ___-___ ___ ___-___ ___ ___-___ ___ ___   SSID (last 4 digits) ___ ___ ___ ___

Representative #3

Name _____   DOB _____

Address _____ E-mail _____

Phone: (____) _____   Business No. (____) _____

Driver's License No. ___ ___ ___ ___-___ ___ ___-___ ___ ___-___ ___ ___   SSID (last 4 digits) ___ ___ ___ ___

Representative #4

Name _____   DOB _____

Address _____ E-mail _____

Phone: (____) _____   Business No. (____) _____

Driver's License No. ___ ___ ___ ___-___ ___ ___-___ ___ ___-___ ___ ___   SSID (last 4 digits) ___ ___ ___ ___

Representative #5

Name _____   DOB _____

Address _____ E-mail _____

Phone: (____) _____   Business No. (____) _____

Driver's License No. ___ ___ ___ ___-___ ___ ___-___ ___ ___-___ ___ ___   SSID (last 4 digits) ___ ___ ___ ___

Representative #6

Name _____   DOB _____

Address _____ E-mail _____

Phone: (____) _____   Business No. (____) _____

Driver's License No. ___ ___ ___ ___-___ ___ ___-___ ___ ___-___ ___ ___   SSID (last 4 digits) ___ ___ ___ ___

How to register as a User in the new ICHAT system

- All users who want to be part of an agency or company account and/or all users who want their search and payment history stored will need to register in the new ICHAT system, regardless of registration in a previous version of the ICHAT system.
- Go to the website and click "Get Started" from the top menu.

- On the Log In page, click "User Registration" from the top menu.
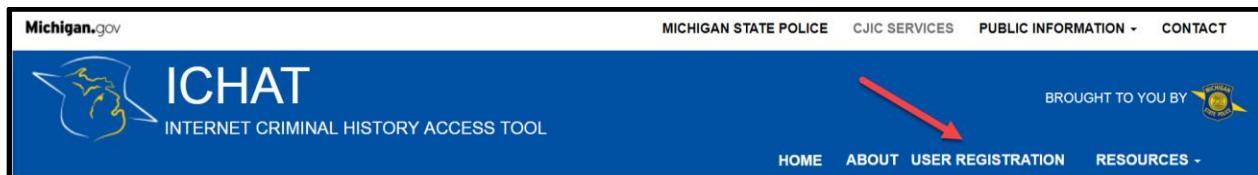
- On the "User Registration" page, provide the requested information. The following fields are required:
    - First and Last Name.
    - Email and Confirm Email.
    - Phone Number.
    - User ID, Password, and Confirm Password.
    - Answers to Security Questions.
- Click "Submit."

- An email will be sent with a link to activate the account. Click on the link to be returned to the ICHAT system.

From: MSP-CRD-ICHATHelp@michigan.gov [mailto:MSP-CRD-ICHATHelp@michigan.gov]
Sent: Wednesday, November 01, 2017 3:34 PM
To: Frieda-Friendly@email.com
Subject: Email Verification

Hi Frieda Friendly, You successfully registered into ICHAT system. Please activate your account by clicking on the link below:

https://ichat.state.mi.us/Home/ValidateEmail?
AuthenticationVerification=pGFfcl/r168bhF1oGf1gRbeA1EX3zsXwhmOa4/RINGWttAL5XBCcJ79YNmg2NYcYQSfh05EL1H6GEvQrlDyXWA==&Person_ID=263

ICHAT Team
Michigan State Police

- Once the user account is activated, click "Home" from the top menu, and click "Log In."
- On the Log In page, enter the chosen Username/Email and correlating password.
- Read the "Terms and Conditions" before clicking "I accept the Terms and Conditions of using ICHAT as a Registered User," then click "Log In."
- For questions or assistance, please contact the ICHAT Help Desk at 517-241-0606 or via email MSP-CRD-ICHATHelp@Michigan.gov.