



PORTAGE DEPARTMENT OF PUBLIC SAFETY POLICY AND PROCEDURE		ORDER NO. 200-54
SUBJECT: Civil Disturbances		
EFFECTIVE DATE September 18, 2002	DISTRIBUTION AS	NEW <input type="checkbox"/> AMENDED <input checked="" type="checkbox"/> April 27, 2021 REVISED <input type="checkbox"/> REVIEWED <input type="checkbox"/>
ISSUED BY: <i>Nicholas J. Arnold</i> Nicholas J. Arnold, Public Safety Director		MICHIGAN STANDARDS: 3.7.1, 3.7.2, 3.7.3 CALEA STANDARDS: 46.1.2, 46.1.3, 46.1.4

- I. Policy
- II. Field Procedures
- III. Mass Arrests – Confinement Procedures

I. POLICY

It is the policy of the Portage Department of Public Safety to extend whatever resources are necessary to protect the rights of any person or group to conduct peaceful and lawful demonstrations at any location within the city. However, unlawful activity will receive prompt and effective action by the police department.

The manner in which Portage police officers deal with unruly crowds and illegal gatherings has direct bearing on their ability to control and defuse the incident and contain property damage, injury, or loss of life.

II. FIELD PROCEDURES

- A. The first officer on scene of a civil disturbance should do the following:
 - 1. Observe the situation from a safe distance to determine if the gathering is currently or potentially violent.
 - 2. Notify the Kalamazoo County Consolidated Dispatch Authority (KCCDA) and request the response of a supervisor and any other necessary assistance.
 - 3. Attempt to determine the nature and scope of the incident as well as to identify any key individuals leading the demonstration or engaged in criminal acts.

- B. The ranking officer on scene, or the responding supervisor, will assume the role of incident commander for the duration of incident or until reassigned to another task by a superior officer.

The incident commander will assess the situation for seriousness and potential for escalation.

If the incident is larger and more serious than what can be handled by existing resources, then the incident commander will proceed by following Policy and Procedural Order No. 200-66, All Hazard Plan.

III. MASS ARRESTS – CONFINEMENT PROCEDURES

A mass arrest situation exists when, in the judgment of the incident commander, the number of arrests out of a single incident exceeds the department's ability to perform normal arrest, booking and reporting procedures. Confinement areas that may be used during mass arrest include the following:

- A. Off-site temporary holding facilities: If it is determined an off-site temporary hold facility is needed to detain individuals in a mass arrest situation, the offsite facility:
 - 1. Will be far enough from the site of incident so those who are released on citations cannot easily return.
 - 2. Will have sufficient security, water, and sanitation facilities, as well as medical/ambulance accessibility.
 - 3. Will have separate adult and juvenile temporary detention areas.
 - 4. Will have separate male and female temporary detention areas.
- B. Kalamazoo County Jail

Prior arrangements should be made with the county jail before the transport of mass arrests.