

2026 ELECTION INSPECTOR APPLICATION

CITY OF PORTAGE

Full Legal Name _____ Preferred First Name _____

Home Address: _____ City _____ Zip _____

BEST Phone # _____ Email Address: _____

If any contact information has changed since your last application, please check the box.

☐ City

Registered in ☐ Township of _____ Precinct # _____ OR Ward # _____

☐ Village

County of _____ Length of Residence in County _____

Are you 16 years or older? Yes No

Political Party Affiliation (to be eligible for appointment you **MUST** check one):

☐ Republican ☐ Democratic ☐ Green ☐ Libertarian ☐ Natural Law ☐ Working Class ☐ US Taxpayers

Have you ever been convicted of a felony or election crime? ☐ Yes ☐ No

Education Background (include highest grade completed or degrees held):

Employment Background Summary (include current or last place of employment and type or work performed):

Experience as an election inspector, if any (include name of jurisdiction):

Please indicate your computer experience (data look-up, database processing specifically):

1= not experienced, 5= very experienced

1

2

3

4

5

I CERTIFY THAT I am not a member or a known active advocate* of a political party other than the party identified above. I FURTHER CERTIFY THAT the foregoing statements are true to the best of my knowledge and belief.

Signature of Applicant

Date ____/____/____

*A "known active advocate" of another political party is defined to mean a person who 1) is a delegate to the convention or an officer of another party 2) is affiliated with another party through an elected or appointed government position or 3) has made documented public statements specifically supporting by name another political party or its candidates in the same calendar year as the election at which the person will serve as an inspector. "Documented public statements" means statements reported by the news media or written statements with a clear and unambiguous attribution to the applicant.

ANY FALSE STATEMENTS MADE ON THIS APPLICATION WILL DISQUALIFY THE APPLICANT.

PLEASE COMPLETE BOTH SIDES OF THE APPLICATION

2026 ELECTION INSPECTOR APPLICATION ADDENDUM

- All election inspectors must be able to perform several essential job functions, including
- ✓ the ability to move, lift and assemble voting booths, ballot bags and voting equipment with weights occasionally exceeding 25 pounds;
 - ✓ the visual ability to read precinct lists, applications to vote, ballots, as well as other clerical work assigned by the Chairperson;
 - ✓ the ability to deal with the public in a courteous, patient, and efficient manner; and
 - ✓ the ability to sustain long periods of sitting and standing throughout the day, as the demands of voters may require.

Additionally, all election inspectors must be registered voters in the state of Michigan and must be willing to **remain inside the polling room from 6:00 a.m. until dismissed by the Clerk when work is completed after the 8:00 p.m. poll closing.** The only exceptions to this requirement are for lunch and dinner breaks as permitted by the Chairperson.



Can you perform the functions listed in the job description above with or without reasonable accommodation?
☐ Yes ☐ No

If reasonable accommodation is required, please detail _____

_____ _____
Date Signature

ADDITIONAL QUESTIONS TO ASSIST WITH PLACEMENT FOR 2026:

Please rank your areas of interest:
_____ A precinct (6 AM-9:30 PM) *
_____ Absentee Voter Counting Board (8 AM-10 PM) *
_____ Election Receiving Board (8 PM-12:00 AM) *
***Ending hours are only approximate.**

Please select your availability for the 2026 Elections:
May 5 (if held) August 4 November 3

Are you related to anyone holding or running for public office? ☐ Yes ☐ No
If so, who? _____

By law, a relative of a political candidate may not work as an election inspector in a polling location with that candidate on the ballot. Please notify us if this conflict arises.

PLEASE COMPLETE BOTH SIDES OF THE APPLICATION