

Portage Senior Citizens Advisory Board

MINUTES: June 21, 2023

ATTENDANCE: Linda Zoeller, Joan Stommen, Larry Smith, Kim Phillips, John Lobo, Art Roberts, Karl Hokenmaier, Trudy Riker

Absent Excused: Sharon White, Jean Balazs, Linda Ciampi

Absent Un-excused: None

Guests: Sharon Richie from the Alzheimer Support Group

Staff: Kim Phillips

Call to order time: Chairperson Linda Zoeller called the meeting to order at 2:23PM

Corrections to previous minutes: Joan Stommen was incorrectly listed as in attendance. Joan was absent excused.

Art motioned to approve the minutes from 5/17/2023 meeting with mentioned corrections; Larry seconded the motion. Motion carried.

Travel Program Trudy Riker:

- Upcoming Indian Pow Wow trip. The Committee met with tribal representatives to understand proper etiquette.
- Tigers game in July.
- The Trip Committee's next meeting is scheduled for Tuesday, June 27.

Legislative Update, Art Roberts:

- Christine Morse's Coffee Hour is Friday June 23 from 9:30AM to 10:30AM in PZSC.
- The Kalamazoo County delegation to last month's Older Michiganders Day event included Don Saldia from Area Agency on Aging. They met with Rep. Sean McCann and an agent from Rep. Matt Hall. Gov. Whitmer spoke on her accomplishments and support for her initiatives.

Friends of PSC Board Update, Trudy Riker:

- The Board met on Tuesday June 20.
- Approved the minutes and financial report from the previous meeting.
- Discussed the MoU with the City of Portage.
- Kim reported on the Fundraising training seminar that she attended.
- 55 couples attended the Vow Renewal event.
- The Golf Outing profit was \$12,500. Participants were happy with the Moors Golf Club and its staff. A chair was appointed for next year's Golf Outing.
- There were 75 to 80 participants for the Pickleball Tournament. It raised \$6000 in profits.
- The Board recommended spreading out dates between the Golf Outing and Pickleball Tournament.

- The Friends' 2023/2024 budget includes a \$5000 donation to PZSC.
- The Board will raise total giving to \$105k from \$90k.
- Want an increase in donations from Golf Outing, Pickleball and Purse Sale. Encouraging people to donate to the PZSC thru planned giving.
- Changed banking to First National Bank from Huntington Bank. The First National Bank is very supportive of Friends and PZSC activities.
- The Social Media administrator has been posting info regularly.
- Appointed a new Purse Sale chairperson and is requesting volunteers for the committee.
- Doug Gilchrist is planning a special dinner for large donors.
- Tabled discussion on the Zhang request to rename the organization.
- Larry recommended that the Advisory Board should not comment on the Zhang request as the PZSC and Friends of the Portage Senior Center are separate organizations.

Youth Advisory Board:

- None

Manager's Report, Kim Phillips:

- PZSC is working on Planned Giving initiatives to encourage members to include charitable designations to PZSC and Friends of the PSC in their estate planning.
- PZSC will receive delivery of 2 minibuses next week. Two staff and 2 volunteers are going for chauffeur licenses.
- PZSC is currently 76% self-supported. The goal is to be 70% self-supporting.
- Staff budget was approved.
- Posted positions for 4 program assistants and 1 scheduler. Two offers were extended.
- Claire plans to become certified as a personal trainer next year.
- Kim attended a National Council on Aging (NCOA) conference.
- NCOA is sunsetting the accreditation process. It will likely be replaced with another program. The PZSC accreditation is valid for 5 years.
- The Vows Renewal event was a success.
- 2024 FY goal is to maintain current membership level.
- NCOA has a grant to fund Covid and flu vaccines in the Fall.
- Karl is looking for more participants for the Great Decisions and Current Events programs.
- Public Information is working on the design of the new Membership Manual.
- The member survey had low participation but the results met the goal of 85% satisfaction.
- Majority of responses show a preference for receiving the newsletter by email.
- Newsletters are distributed by email every other week on Thursdays.

Building/Program Updates:

- There will be a 1-year warranty walk-thru with the builder and architects to assess issues and discuss lessons learned.
- PZSC will tint the pickleball court's windows to reduce glare.

New Business:

- None

Activities Reminders:

- Covid booster clinic scheduled for Friday June 23.
- There will be a concert in the courtyard tomorrow.
- Courtyard concerts are planned for every month for the rest of the summer.
- Centenarians event will be postponed to August. Larry's calligraphy group will prepare invitations.

Advisory Board Comments:

- Joan congratulated the PZSC staff for their wonderful job in organizing the Vows Renewal and Singles Mingle events.
- Art thanked Linda for attending the Lending Hands open house.
- Signup for fitness classes will open 1 month prior to start. Classes are 8-week long. There has been a positive response.

Citizen comments:

Sharon Ritchie Senior Centers facilitator for the Alzheimer Support Group requested a time slot in the July meeting to discuss establishing Portage as a dementia-friendly community.

Karl motioned that Sharon's discussion be added to next month's agenda. Art seconded. Motion carried.

Kim will invite the City Manager and the Deputy City Manager.

Art motioned to adjourn; seconded by Larry. Motion carried.

Time Adjourned: 3:30PM

Next meeting: July 19, 2023