

## Portage Senior Citizens Advisory Board

### MINUTES: May 17, 2023

**ATTENDANCE:** Linda Zoeller, Joan Stommen, Larry Smith, Kim Phillips, John Lobo, Art Roberts, Karl Hokenmaier,

Absent Excused: Trudy Riker, Sharon White, Jean Balazs, Linda Ciampi, Bill Wieringa (resigned from Board)

Absent Un-excused: None

Guests: None

Staff: Kim Phillips

Call to order time: Chairperson Linda Zoeller called the meeting to order at 2:32PM

Corrections to previous minutes: Art requested amendment to the minutes: the date of the Lending Hands presentation is May 20 and not May 17.

Larry motioned to approve the minutes from 4/19/2023 meeting with mentioned corrections; Art seconded the motion. Motion was approved unanimously.

#### **Travel Program Art Roberts:**

- Art shared a list of upcoming trips. Several are already full, and others have a few open spots.
- Larry donated more photos to Janelle for the Trip Committee publicity.
- Friends of the PSC gifted \$5000 to the Trip Committee.

#### **Friends of PSC Board Update, Art Roberts:**

- A new member, Jaime Igman (Source Bank) joined the Board.
- Minutes from the previous meeting and financial report were approved.
- The City Manager and Board Chair signed a MoU.
- Friends of the PSC sponsoring Kim for Fundraising training.
- The Golf Outing was successful.
- 77 participants signed up for the pickle ball tournament.
- Planning for the Purse Sale is ongoing.

#### **Legislative Update, Art Roberts:**

- Old Michigander Day is celebrated today.
- Christine Morse's Coffee Hour was well attended. Art suggested that a larger room be used for the next event.
- May is Michigan Move Month which encourages physical activity for wellness.
- New proposed state budget recommends \$4M allocation towards Area Agencies on Aging.
- AAA will distribute federal funds to PZSC for the Falls Prevention Program.
- Christine Morse's May Coffee Hour is in Oshtemo; in PZSC in June.

**Youth Advisory Board:** None

**Manager's Report, Kim Phillips:**

- To date PZSC membership is up to 3,384. Will monitor for changes over the next few months as the bump up related to the opening of the new center could change membership growth.
- Activity numbers are very good. Engagement is currently at 49%, and remains consistent, regardless of the total membership number.
- The first ever Singles Mingle held at the Senior Center was attended by 145 participants. Feedback was very positive.
- Kim attended a Planned Giving seminar, part of the Fundraising Training. PZSC is planning to educate members on planned giving opportunities.
- The next class is on Annual Giving and is scheduled for Fall 2023.
- Friends will give a \$50k donation to PZSC for operations expenses. This annual gift has grown from \$25k over the last 9 years.
- PZSC is 92% through the fiscal year and currently is 75% self-supporting. The goal is to be 70% self-supporting.
- PZSC is receiving a millage award of \$250k allocated towards operations costs, and another \$50k allocated towards Healthy Living programs. Additionally, more funds have been allocated for Evidence Based programs (Lifetime Enhanced Fitness, Matter of Balance, and Ageing Mastery) for the next 6 months.
- PZSC would like to add more Evidence Based programs, but capacity is a constraint.

**Building/Program Updates:**

- New postings for 2 to 4 part-time Program Assistants. Approved by the City Council.
- Membership survey results will be shared next month.
- Pickleball players are unhappy with the windows sun glare issue.
- Looking to hold celebration of the building's 1-year anniversary in September.
- PZSC received a Class C Liquor License. New signage and protocols and staff training is needed.
- Alcohol can only be served during scheduled events.
- Distributors have shown interest in doing tasting classes.
- PZSC is looking for options to reduce the workload on the staff. At the same time there is demand for expanding programs and open hours.
- The facility has been used 64,000 times by 3,600 people.

**New Business:**

- None

**Activities Reminders:**

- Mass Vow Renewal scheduled for Friday June 6; 40 couples are registered.
- Karl reported that the Current Events and Great Decisions courses are going very well. Participants want guest speakers that aren't political officials.
- Art passed a flyer for the Lending Hands Open House on Saturday May 20, 11AM to 1PM.

**Advisory Board Comments:**

- None

**Citizen comment:**

None

Art motioned to adjourn; seconded by Linda. Motion carried.

Time Adjourned: 3:25PM

Next meeting: June 21, 2023