

Portage Park Board Meeting Minutes

April 7, 2021

Board Present: Jon Peer -- Chair, Tara Gish -- Vice Chair, Elanor Riley -- Secretary, Daniel Jassim, Tim Young, Una Metzger - Youth Advisory Committee Member

Board Absent (Excused): Leanne Phelan, Jeana Koerber

Board Absent (Unexcused): Kandarp Patel

Guests: Joe Wilhelme -- Facility Operations Manager

Meeting was called to order at 6:39 PM by Chair Peer.

I. INTRODUCTION OF GUESTS

1. Joe Wilhelm -- Facility Operations Manager

II. APPROVAL OF AGENDA

1. Motion to approve by Mr. Young.
2. Second by Mrs. Gish.
3. Motion passes.

III. APPROVAL OF MARCH PARK BOARD MEETING MINUTES

1. March meeting minutes were not included in the packet, and will be approved at the next meeting.

IV. ACCEPTANCE OF JANUARY BICYCLE ADVISORY COMMITTEE MINUTES

1. Motion to accept by Mrs. Gish.
2. Second by Mr. Young.
3. Motion passes

V. NEW BUSINESS

1. Financial Report -- Mr. Peer
 - a. Board members reviewed financial report
2. Park Department Report - Mr. Wilhelm
 - a. Landscaping at Eliason and Ramona park entrances begin in May
 - b. Working on the final designs for the MLK park and north entrance to Eliason park
 - c. Planned on doing renovations at Ramona beach house. This will not occur due to lack of response. Planning on rescheduling for the winter. Awnings will be put up in the front of the beach house.
 - d. Bathrooms that are not heated will be open April 30.
 - e. Seeking new Farmers Market manager
3. Public Works Report - Mr. Russell
 - a. Not present to provide report
4. Bicycle Advisory Committee Update -- Mrs. Hoyle

- a. Not present to provide report
- 5. Youth Advisory Committee Update -- Ms. Metzger
 - a. Picking out types of trees to use for Green-a-thon event
 - b. Discussing having artists to paint rocks to encourage attendees to paint rocks at the event
 - c. Board members discussed whether we could donate funds to the Youth Advisory committee to help fund artists. Consensus was that we did not know enough about the Green-a-thon budget / Youth advisory monetary structure to do that at this time.
- 6. Portage Parks Foundation Report -- Mr. Peer
 - a. Still raising money for foundation
 - b. Most likely no events this year, but planning for next year
- 7. Individual Park Reports
 - a. Nothing to report
- 8. Subcommittee Reports
 - a. Green-A-Thon (April 25) Jeana
 - i. Ms. Koerber is working on acquiring items to hand out to event attendees
 - b. Great American Campout (June 26) Leanne/Kandarp
 - i. Nothing to report at this time
 - c. National Night Out (August 3) Elanor
 - i. Contacted the neighborhood association who are hopeful that the event will go on as planned in August. Tentative time is 6-8pm.
 - ii. Did express concern about construction at the park ongoing through the summer.
 - iii. Board members discussed food options given potential Covid restrictions
 - d. Pig Out with Public Safety (August 14) Tim
 - i. Nothing to report
 - e. Monster Mash (October 30) Tim/Dan
 - i. Nothing to report
 - f. Traditional Holiday (December 4) Tara/Elanor
 - i. Nothing to report
- 9. 2020/2021 Board Goals Approval
 - a. Board members reviewed goals
 - b. Motion to approve the Board Goals by Mr. Young
 - c. Second by Mrs. Riley
 - d. Motion passes

VI. SUMMARY ACTIVITY

- 1. Board members reviewed summary activity

VII. COMMENTS FROM BOARD MEMBERS

- 1. No comments

Meeting adjourned at 7:02 PM

Next meeting is on May 5, 2021 at Celery Flats

Respectfully Submitted,

Elanor Riley
Park Board Secretary