

## **CITY OF PORTAGE HUMAN SERVICES BOARD**

Minutes of the Meeting – January 7, 2021

**CALL TO ORDER:** The City of Portage Human Services Board meeting of January 7, 2021 was called to order by Chairperson Spalvieri at 6:05 p.m. Pursuant to the “Remote Attendance Rules for Meetings”, this meeting was held remotely with board members and staff participating via video/telephone call-in.

**MEMBERS PRESENT:** Alice Mwanda, Fi Spalvieri, Effie Kokkinos, Brooke Kolodziejczyk, Barbara Sagara, Nadeem Mirza, Stephanie Upshaw, Fayyaz Razi (Youth Advisory Board Representative).

**MEMBERS EXCUSED:** Tim Henson, Cristy Cate

**STAFF PRESENT:** Tom McCoy, Neighborhood Program Specialist, Chris Forth, Deputy Director of Planning, Development and Neighborhood Services.

**APPROVAL OF MINUTES:** Upshaw moved and Kokkinos supported a motion to approve the December 10, 2020 minutes. Motion passed 7-0.

### **PRESENTATIONS FROM AGENCIES APPLYING FOR FY 21-22 HPS FUNDING:**

Representatives from Gryphon Place (Megan Scott), United Way (Alyssa Stewart/Lee Adams), Lending Hands (Lucinda Stinson), Portage Community Center (Chris Buckley/Allison Thomas), Catholic Charities (Jennifer Dobbins/Toni Newell), YWCA (Sherry Brockway/Lisa Rodriguez/Meagen Dunn), Housing Resources, Inc. (Jacob Beach), Kalamazoo Literacy Council (Michael Evans), Twelve Baskets (William Steger) and Community Healing Centers (Jennifer Hutchins) provided background information about their respective agencies and described the assistance programs for which they have applied for funding in the upcoming fiscal year. Following each presentation, applicants answered any questions from Board members and provided clarification of data and information contained in their respective applications. Upon conclusion of all presentations, Chair Spalvieri expressed appreciation for the services provided to Portage residents by each agency and thanked all the representatives for their participation. A review of the evaluation and recommendation process going forward was discussed and staff agreed to forward evaluation criteria and scoresheets to the Board via email and to establish an additional Board meeting in February in order to allow Board members sufficient opportunities to discuss scoring and to develop a collective funding recommendation to forward to City Council. Mr. Forth suggested the Board also consider a meeting in late January.

**NEW BUSINESS:** Upshaw stated that no new update on Metro Transit activities was available at this time but that services were continuing consistent with the last update received and that the next Metro Transit public meeting is scheduled for January 20, 2021.

**STATEMENTS OF CITIZENS:** No statements received.

**ADJOURNMENT:** There being no further discussion to come before the Board, a motion was made by Kokkinos and supported by Kolodzieczyk to adjourn the meeting at 8:15 p.m. Motion was approved 7-0.

Respectfully Submitted,

Handwritten signature of Tom McCoy in cursive, with the initials 'ms' written at the end.

Tom McCoy, Neighborhood Program Specialist