

**City of Portage**  
**Senior Citizens Advisory Board**  
**August 21, 2019**  
**2:30 p.m. – 3:30 p.m.**

- I. Call to Order
  - Approval of the July 2019 minutes
  
- II. Items for Information
  - Special Events – Sharon
  - Trip Committee – Trudy, Art
  - Friends of the PSC Update – Trudy
  - Legislative Updates – Art
  - Youth Advisory Board Updates - Megan
  - Monthly Manager’s Report –
  
- III. Old Business
  - Program Needs Assessment Status
  
- IV. New Business
  - Senior Center Financials
  
- V. Activities Reminder
  - Grocery Bingo, August 26, 1:15PM
  - 3<sup>rd</sup> Annual Garden Party, August 25, 2:00PM
  - New Member Breakfast, September 12, 9:00AM
  - Purse Sale, September 21, 9:00AM-1:00PM
  
- VI. Advisory Board Comments
- VII. Citizen Comments

***The next PSC Advisory Board meeting will be held on Wednesday, September 18 at 2:30PM.***

***Reminder: If you are unable to attend an Advisory Board meeting, please call or e-mail the chairperson.***

### **Citizen comment procedure:**

At each regular meeting, members of the public shall be afforded time, subject to reasonable constraints, to comment or ask questions of the board. Comments and questions shall be:

- Limited to five (5) minutes, with a five (5) minute extension for board questions at the discretion of the Board Chair.
- Directed to the Board and not individual members.
- Presented in a professional demeanor and not in a threatening or abusive manner.
- Limited to topics that are relevant to the business matters of the Senior Citizens Advisory Board.
- Made only during the “Citizen Comment” portion of the meeting.
- Individuals who engage in repetitive comments/questions, or who disregard the time limit, will be asked to refrain or yield the floor.