



HUMAN SERVICES BOARD

March 4, 2021

CITY OF PORTAGE HUMAN SERVICES BOARD

A G E N D A

**Thursday, March 4, 2021
(6:00pm)**

Webex Virtual Meeting

**Public Phone Line: (415) 655-0002 Access Code 160 602 5307
(To voice a question or comment, press *3 to enter the queue.)**

CALL TO ORDER

ROLL CALL

APPROVAL OF MINUTES:

* February 18, 2021

OLD BUSINESS:

NEW BUSINESS:

- *1. Draft of 2021-2025 Consolidated Plan – Forth
<https://www.portagemi.gov/DocumentCenter/View/3601/2021---2025-Draft-Consolidated-Plan>
- *2. Fair Housing Month Resolution- McCoy
- 3. Metro Transit Update - Upshaw

STATEMENT OF CITIZENS:

ADJOURNMENT:

MATERIALS TRANSMITTED

*Indicates materials transmitted

CITY OF PORTAGE HUMAN SERVICES BOARD

Minutes of the Virtual Meeting – February 18, 2021

CALL TO ORDER:

The City of Portage Human Services Board virtual meeting of February 18, 2021 was called to order by Chairperson Spalvieri at 6:05 p.m. Pursuant to the “Remote Attendance Rules for Meetings,” this meeting was held remotely with board members and staff participating via video/telephone call-in.

MEMBERS PRESENT:

Alice Mwanda (Portage), Fi Spalvieri (Portage), Effie Kokkinos (Portage), Tim Henson (Portage), Brooke Kolodzieczyk (Portage), Barbara Sagara (Portage), Stephanie Upshaw (Portage), Fayyaz Razi (Youth Advisory Board Representative – Portage).

MEMBERS EXCUSED: Nadeem Mirza

MEMBERS ABSENT: Cristy Cate

STAFF PRESENT:

Tom McCoy, Neighborhood Program Specialist, Christopher Forth, Deputy Director of Planning, Development and Neighborhood Services.

APPROVAL OF MINUTES:

Upshaw moved and Saagara supported a motion to approve the January 28 and February 4, 2021 minutes. Motion passed 7-0.

OLD BUSINESS:

Review of HPS Staff Funding Recommendation: McCoy provided a summary of the February 12, 2021 memo to the Human Services Board from Director Peterson, noting that one adjustment had been made from the proposed funding recommendation discussed at the February 4th HSB meeting to provide a total of \$120,000 in combined CDBG and General Fund allocations to Portage Community Center. It was also noted that the amount needed from the General Fund in order to fully fund the request is based on an estimate of CDBG funds available and the actual amounts derived from the two funding sources will be adjusted upon notification from HUD of the actual entitlement amount for FY 2021-22. This proposed adjustment still allows funding at or above current levels for all agencies who have received funding in the current year and will provide a return to pre-pandemic funding levels for those agencies whose funding was affected by COVID-19 considerations in the current fiscal year. Spalvieri asked the Board if there were any questions regarding the memo or if there were any other questions. Kolodzieczyk requested confirmation that the numbers represented in the memo would be those that would be recommended to City Council and McCoy responded that that was correct. Kolodzieczyk moved and Henson supported motion to approve staff funding recommendation and to forward same to City Council for consideration. Motion passed 7-0.

STATEMENTS OF CITIZENS:

No statements received.

ADJOURNMENT:

There being no further discussion to come before the Board, a motion was made by Kolodzieczyk and supported by Upshaw to adjourn the meeting at 6:30p.m. Motion was approved 7-0.

Respectfully Submitted,

Tom McCoy, Neighborhood Program Specialist

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DRAFT

CITY OF PORTAGE

COMMUNICATION

TO: Human Services Board

DATE: February 26, 2021

FROM: Kelly Peterson, Director of Community Development 

SUBJECT: Draft FY 2021-2025 Consolidated Plan, FY 2021-22 Annual Action Plan

As the Board is aware, the City of Portage, as a Community Development Block Grant (CDBG) entitlement grantee of the U.S. Department of Housing and Urban Development (HUD), is required to prepare a Consolidated Plan every five years. The Consolidated Plan evaluates housing and community development needs, and includes a long-term Strategic Plan, and an Annual Plan for the use of CDBG entitlement funds.

On February 4, 2021, the Board was provided an overview of the Needs Assessment and Market Analysis chapters of the plan. Attached is the completed draft FY 2021-2025 Consolidated Plan together with the FY 2021-22 Annual Action Plan. In addition, the attached five-year comparative analysis for the CDBG Program budget and expenditures summarizes proposed activities in FY 2021-22.

Staff will provide a brief overview of the documents during the March 4, 2021 meeting. On April 1, 2021, a public hearing will be held. Between the March 4th and April 1st meetings, the Board is advised to review the documents and if you have any questions or comments, please forward them to staff. Subsequent to the April 1, 2021 public hearing, the CDBG Program documents will then be forwarded to City Council for review and submitted to HUD for approval not later than May 15, 2021 as part of the annual funding application process.

Attachments: City of Portage CDBG Program Five-year Comparative Analysis
Draft FY 2021-2025 Consolidated Plan, FY 2021-22 Annual Action Plan

FAIR HOUSING RESOLUTION

WHEREAS, 2021 is the 53rd anniversary of the Federal Fair Housing Act, Title VIII of the Civil Rights Act of 1968, as amended, to prohibit housing discrimination when based on race or color, national origin, religion, sex, familial status or disability, and declared that equal housing opportunity is a basic right of every American; and

WHEREAS, the Michigan State Legislature passed the Elliott-Larsen Civil Rights Act of Michigan in 1976 to protect people from housing discrimination based on religion, color, race, national origin, age, sex, familial status or marital status; and

WHEREAS, the Michigan State Legislature passed the Michigan Persons and Disabilities Civil Rights Law of 1976 to protect individuals with disabilities from housing discrimination; and

WHEREAS, the City of Portage passed a Non-Discrimination Ordinance in 2016 to prohibit housing discrimination based on their actual or perceived race, color, religion, national origin, sex, age, height, weight, marital status, physical or mental disability, family status, sexual orientation or gender identity, and has completed an Analysis of Impediments to Fair Housing, and annually undertakes activities to further fair housing efforts and educate the public on fair housing issues; and

WHEREAS, equal housing opportunity is a goal to be achieved within the City of Portage.

NOW, THEREFORE BE IT RESOLVED, that I, Patricia M. Randall, by virtue of the authority vested in me as the Mayor of Portage, Michigan, do hereby resolve the month of April 2021, as ***FAIR HOUSING MONTH*** in hope that this observance will promote fair housing practices throughout the City.

Signed this 23rd day of March 2021

Patricia M. Randall, Mayor