

# CITY OF PORTAGE HUMAN SERVICES BOARD

## A G E N D A

Thursday, February 2, 2023

5:30 p.m.

7900 S. Westnedge Avenue.  
Conference Room 1

### CALL TO ORDER

### ROLL CALL

### APPROVAL OF MINUTES:

Minutes dated December 1, 2022 \*

### NEW BUSINESS:

- CDBG Public Hearing to receive comments Annual Action Plan

### OLD BUSINESS:

- Human Services Funding application discussion begins

### STATEMENT OF CITIZENS

### ADJOURNMENT

### MATERIALS TRANSMITTED:

\*Indicates materials transmitted

## CITY OF PORTAGE HUMAN SERVICES BOARD

Minutes of the Meeting – December 1, 2022

**CALL TO ORDER:** The City of Portage Special Human Services Board meeting of December 1, 2022, was called to order by Chair Brooke Kolodzieczyk at 6:04 p.m. in Conference Room 1, Portage City Hall, 7900 S. Westnedge Avenue, Portage MI.

**MEMBERS PRESENT:** Chair Brooke Kolodzieczyk, V-chair Jihan Young, Effie Kokkinos, John Dillworth, Monica Lloyd, and Justin Phan & Chelsea Huber

**MEMBERS ABSENT:** Erin Tornello

**STAFF PRESENT:** Tina Perry, Neighborhood & Housing Specialist

**APPROVAL OF MINUTES:** The Minutes of October 6, 2022 were approved by a motion by Young and supported by Dillworth. The motion was unanimously approved, 7-0.

### **OLD BUSINESS:**

Change official meeting time. HSB Chair Kolodzieczyk explained the proposed meeting time change to 5:30 from 6:00 p.m. may be helpful and more efficient for members leaving work to the start of the meeting. Brief HSB discussion led to a motion by Lloyd, supported by Kokkinos. The motion carried 7-0.

### **NEW BUSINESS:**

New Board member introductions. Chelsea Huber and Justin Phan were recently appointed to the HSB. Brooke Kolodzieczyk welcomed and thanked them for their participation, briefly explaining the role of the board. HSB members introduced themselves. One vacancy remains currently.

Human/Public Services Funding Applications review: Perry provided the applications received, a cumulative spreadsheet listing any current funding, and new funding being requested. She provided the criteria ranking sheet and HSB asked specific questions as to clarify how to complete it. Discussion included the need to collect missing Board of Directors lists from a few organizations. The November Human Services Open House was a catalyst in publicizing the City of Portage General Fund. New programs are being proposed because of the outreach. In addition, Dillworth assisted in creating the Circle of Support, encouraging a focus on housing, and how applicants' programs should support the long-time goal of housing through their various programs. Members were asked to read the applications, request information from Perry or directly from agencies, and to provide their completed ranking sheet by noon on January 3, prior to the next HSB meeting January 5.

**STATEMENT OF CITIZENS:** None

**ADJOURN:** 7:31 p.m. Motion to adjourn by Young, supported by Kolodzieczyk and unanimously supported. 7-0.

Respectfully Submitted,  
Tina R. Perry, Neighborhood and Housing Specialist  
Community Development, City of Portage

**GENERAL FUND FY2023-2024 \$205,400**

Applicant	Program	FY2023-2024 Request	FY2022-2023 Funding	Staff	HSB Recommended
Portage Community Center	Youth Development	\$ 35,000	\$ 32,000		
Portage Community Center	Community Collaboration	\$ 10,000	\$ 10,000		
Portage Community Center	Emergency Assistance	\$ 40,000	\$ 21,729		
Milestone Senior Services	*Portage Critical Home Repair Program	\$ 25,000	\$ -		
Community Healing Centers	Childrens Early Intervention Program	\$ 10,000	\$ -		
Gryphon Place	2-1-1 Information & Referral	\$ 4,000	\$ 3,700		
Disability Network Southwest MI	Ramp Up	\$ 20,000	\$ 12,000		
Kalamazoo Valley Habitat for Humanity	*Critical Home Repair Program	\$ 25,000	\$ -		
Twelve Baskets	Food Pantry	\$ 25,000	\$ 14,918		
Twelve Baskets	Free Store	\$ 10,000	\$ 5,000		
Housing Resources, Inc.	Housing Stabilization Programs	\$ 30,000	\$ 25,000		
Kalamazoo Literacy Council	ESL of SW MI	\$ 3,500	\$ 1,875		
Kalamazoo Literacy Council	Comm Literacy Ctr @ Prince of Peace	\$ 1,500	\$ 875		
Catholic Charities	Ark for Youth	\$ 17,000	\$ 17,000		
Catholic Charities	Bread for Life	\$ 5,000	\$ 5,000		
United Way	VITA Kalamazoo	\$ 10,000	\$ -		
YWCA - Kalamazoo	Sexual Assault Program	\$ 7,000	\$ 7,000		
YWCA - Kalamazoo	Intimate Partner Domestic Assault Program	\$ 12,000	\$ 12,000		
YWCA - Kalamazoo	Human Trafficking Program	\$ 1,000	\$ 1,000		
Senior Care Partners PACE	GrandPad Tablet support	\$ 71,400	\$ -		
<b>Totals:</b>		<b>\$ 362,400</b>	<b>\$ 169,097</b>	<b>\$ -</b>	<b>\$ -</b>

**CDBG Applicant \$50,550**

Applicant	Program	FY2023-2024 Request	FY2022-2023 Funding	Staff	HSB Recommended
Portage Community Center	Transportation Assistance	\$ 5,250	\$ 5,250.00		
Portage Community Center	Emergency Assistance	\$ 45,300	\$ 45,296.00		
<b>Totals:</b>		<b>\$ 50,550</b>	<b>\$ 50,546.00</b>	<b>\$ -</b>	<b>\$ -</b>

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

**1. NAME/ADDRESS OF ORGANIZATION:** Portage Community Center, 325 East Centre Avenue,  
Portage, MI 49002 – General Fund

**2. APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
NEW APPLICATION: YES:  NO:   
MOST RECENT PRIOR YEAR REQUEST (FY 2022-23): \$78,000  
FUNDING AWARDED FY 2022-23: \$63,729

**3. AMOUNT OF FY 2023-24 REQUEST:** \$85,000

**4. MISSION OF AGENCY:** Creating a better community by helping individuals and families in need.

**5. SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** Youth and social development, emergency assistance, program development, program coordination to host services of other agencies, affordable housing, meeting space, and volunteer opportunities.

**6. SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** Youth Development, Community Collaboration, and Emergency Assistance

**7. NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** 1) 140, 2) N/A, 3) 1,750

**8. PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:** 1) 100%; 2) N/A and 3) 58.3%

**9. AVERAGE COST OF ONE UNIT OF SERVICE:** 1) \$92.61 2) \$45.35, and 3) \$82.30.

**10. FUNDING REQUEST AS PERCENT OF BUDGET:** 1) 22.2%, 2) 8% and 3) 29.3%

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

**1. NAME/ADDRESS OF ORGANIZATION:** Milestone Senior Services, 918 Jasper Street, Kalamazoo, MI 49001

**2. APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
NEW APPLICATION: YES:  NO:   
**MOST RECENT PRIOR YEAR REQUEST (FY 2022-23):** \$0  
**FUNDING AWARDED FY 2022-2023:** \$0

**3. AMOUNT OF FY 2023-24 REQUEST:** \$25,000 Portage Critical Home Repair Program

**4. MISSION OF AGENCY:** To provide options that empower people to thrive in their community

**5. SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** Serving older adults and adults with disabilities in communities throughout southwest Michigan.

**6. SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** Establish a dedicated source of funding for home repairs and modifications for low-income older adults and adults with disabilities in the City of Portage. Support time and materials for performing home repairs and modifications.

**7. NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** 43

**8. PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:** 100%

**9. AVERAGE COST OF ONE UNIT OF SERVICE:** Depends on the unit of service. \$3,000 - 150

**10. FUNDING REQUEST AS PERCENT OF BUDGET:** 77.6%

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

**1. NAME/ADDRESS OF ORGANIZATION:** Community Healing Centers 2615 Stadium Drive  
Kalamazoo, MI 49008

**2. APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
NEW APPLICATION: YES:  NO:   
**MOST RECENT PRIOR YEAR REQUEST (FY 2021-22):** \$10,000  
**FUNDING AWARDED FY 2021-2022:** \$9,000

**3. AMOUNT OF FY 2023-24 REQUEST:** \$10,000 Children's Early Intervention, case management.

**4. MISSION OF AGENCY:** The Community Healing Centers strives to improved mental health functioning for families to help them manage the demands of parenting including maintaining and accessing their housing.

**5. SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** Case management services for children and their families. It links families to other services such as financial literacy, home ownership, educational growth and job training opportunities which can provide improved community stability.

**6. SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** Individual counselling and case management services

**7. NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** Case Management 10

**8. PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:**  
Case Mgt. 14%

**9. AVERAGE COST OF ONE UNIT OF SERVICE:** Case Management \$204

**10. FUNDING REQUEST AS PERCENT OF BUDGET:** Case Mgt. 2.5%

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

**1. NAME/ADDRESS OF ORGANIZATION:** Gryphon Place, 3245 South 8<sup>th</sup> Street, Kalamazoo, MI 49009

**2. APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
NEW APPLICATION: YES:  NO:   
**MOST RECENT PRIOR YEAR REQUEST (FY 2022-23): \$3,700**  
**FUNDING AWARDED FY 2022-23: \$3,700**

**3. AMOUNT OF FY 2023-24 REQUEST:** \$4,000

**4. MISSION OF AGENCY:** Help people navigate conflict and crisis, foster resiliency, restore community, and support healing.

**5. SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** 1) 2-1-1 Information and Referral service that provides 24/7 Crisis Intervention and Comprehensive Information and Referral (including volunteer opportunities); 2) Gatekeeper Program for students focused on prevention and intervention of suicide and other forms of violence; 3) Dispute Resolution Services (DRS) that provides trained mediators; and 4) Critical Incident Stress Management Teams administered and coordinated by volunteers to help those impacted by traumatic events and Suicide Prevention and recovery services.

**6. SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** Funds will be used to provide adequate staffing levels in the contact center to provide 24/7 service coverage for 2-1-1 and crisis lines.

**7. NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** 1,500

**8. PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:** 2%

**9. AVERAGE COST OF ONE UNIT OF SERVICE:** \$8.34 per 2-1-1 call & \$12 per crisis call

**10. FUNDING REQUEST AS PERCENT OF BUDGET:** less than 1%

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

**1. NAME/ADDRESS OF ORGANIZATION:** Disability Network Southwest Michigan, 517 E. Crosstown Parkway, Kalamazoo, MI 49001

**2. APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
**NEW APPLICATION:** YES: x NO:  
**MOST RECENT PRIOR YEAR REQUEST (FY 2022-23):** \$12,000  
**FUNDING AWARDED FY 2022-23:** \$12,000

**3. AMOUNT OF FY 2023-24 REQUEST:** \$20,000

**4. MISSION OF AGENCY:** Educate and connect people with disabilities to resources while advocating social change. Our vision is a community that values disability as human diversity, free of attitudinal barriers, where all people benefit with full access and inclusion.

**5. SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** Connect people with mobility disabilities to resources to purchase or build ramps their private residences so they can access the community independently. They coordinate builders and volunteer organizations to install ramps.

**6. SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** Materials and labor to build 5 to 6 ramps on the homes of people with mobility disabilities in Portage.

**7. NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** 5

**8. PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:** 9%

**9. AVERAGE COST OF ONE UNIT OF SERVICE:** \$3,500 to \$4,000

**10. FUNDING REQUEST AS PERCENT OF BUDGET:** 9.75%

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

**1. NAME/ADDRESS OF ORGANIZATION:** Kalamazoo Valley Habitat for Humanity 1126 Gull Road,  
Kalamazoo, MI 49048

**2. APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
NEW APPLICATION: YES:  NO:   
**MOST RECENT PRIOR YEAR REQUEST (FY 2022-23):** \$0  
**FUNDING AWARDED FY 2022-2023:** \$0

**3. AMOUNT OF FY 2023-24 REQUEST:** \$25,000

**4. MISSION OF AGENCY:** Habitat for Humanity brings people together to build homes, communities and hope.

**5. SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** Building, rehabilitating, and preserving homes. Advocate for fair and just housing policies.

**6. SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** Critical Home Repair Program. Complete home repairs for 2-5 homes owned by low-income families in the City of Portage.

**7. NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** 2 - 5

**8. PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:** 8-20%

**9. AVERAGE COST OF ONE UNIT OF SERVICE:** \$5,000 - \$25,000

**10. FUNDING REQUEST AS PERCENT OF BUDGET:** 10%

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

**1. NAME/ADDRESS OF ORGANIZATION:** Twelve Baskets 10332 Portage Rd. Portage, MI 49002

**2. APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
NEW APPLICATION: YES:  NO:   
MOST RECENT PRIOR YEAR REQUEST (FY 2022-23): \$45,000  
FUNDING AWARDED FY 2022-23: \$19,918

**3. AMOUNT OF FY 2023-24 REQUEST:** \$35,000

**4. MISSION OF AGENCY:** To lead the fight against hunger in our community while restoring hope, dignity and self-respect.

**5. SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** 1) Free food distribution 2) Free clothing distribution

**6. SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** Free food including a grocery cart of meat, dry goods, produce, etc. and a free store that provides clothing, bedding, OTC meds and household items.

**7. NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** 1) 10,800, 2) 5,100

**8. PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:** 1) 72%, 2) 85%

**9. AVERAGE COST OF ONE UNIT OF SERVICE:** 1) \$350 per cart (one per family per visit) 2) \$200 (per family)

**10. FUNDING REQUEST AS PERCENT OF BUDGET:** 1) 25% 2) 50%

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

**1. NAME/ADDRESS OF ORGANIZATION:** Housing Resources, Inc., 420 East Alcott Street, Suite 200, Kalamazoo, MI 49001

**2. APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
**NEW APPLICATION:** YES:  NO:   
**MOST RECENT PRIOR YEAR REQUEST (FY 2022-23):** \$29,000  
**FUNDING AWARDED FY 2022-23:** \$25,000

**3. AMOUNT OF FY 2023-24 REQUEST:** \$30,000

**4. MISSION OF AGENCY:** The assurance of housing for socially or economically vulnerable citizens of Kalamazoo County.

**5. SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** HRI provides a range of emergency, transitional and permanent housing assistance, including: Coordinated Assessment and Referral providing a community-wide housing delivery system; Homeless Prevention Services; and Permanent Supportive Housing including (Rickman House for mentally-ill single adults, additional permanent affordable rental housing complexes Pinehurst Townhomes, Summit Park Apartments, and Rosewood).

**6. SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** Housing stabilization programs will provide rental housing assistance.

**7. NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** 12

**8. PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:** .04%

**9. AVERAGE COST OF ONE UNIT OF SERVICE:** \$2,500

**10. FUNDING REQUEST AS PERCENT OF BUDGET:** .01%

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

**1. NAME/ADDRESS OF ORGANIZATION:** Kalamazoo Literacy Council, 420 E Alcott St, Suite 400, Kalamazoo, MI 49001

**2. APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
**NEW APPLICATION:** YES: NO: X  
**MOST RECENT PRIOR YEAR REQUEST (FY 2022-23):** \$2,750  
**FUNDING AWARDED FY 2022-23:** \$2,750

**3. AMOUNT OF FY 2023-24 REQUEST:** \$5,000

**4. MISSION OF AGENCY:** Provide quality literacy education that enhances the lives of adults through programs designed to increase reading, writing, and spelling skills.

**5. SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** Adult literacy tutoring and free educational materials. Free speaking, reading and literacy instruction for adults who are non-native English speakers.

**6. SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** Instructional books, supplies and virtual learning supports for English as a Second Language of SW MI and Community Literacy Center (CLC) programs.

**7. NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** 1) 115 ESL, 2) 40 CLC

**8. PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:** 1) 62%, 2) 67%

**9. AVERAGE COST OF ONE UNIT OF SERVICE:** \$100 for instructional materials and supplies

**10. FUNDING REQUEST AS PERCENT OF BUDGET:** 1) 2.7%, 2) 24.1%

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

**1. NAME/ADDRESS OF ORGANIZATION:** Catholic Charities, 1819 Gull Road, Kalamazoo, MI 49048

**2. APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
NEW APPLICATION: YES:  NO:   
MOST RECENT PRIOR YEAR REQUEST (FY 2022-23): \$22,000  
FUNDING AWARDED FY 2022-23: \$22,000

**3. AMOUNT OF FY 2023-24 REQUEST:** \$22,000

**4. MISSION OF AGENCY:** "We are God's hands providing housing, health, and hope to His children." We envision respect for human dignity and ever-increasing stability and independence for individuals, families, and communities we service by restoring hope and expanding our comprehensive, innovative and proactive social services throughout southwest Michigan. The purpose of the Ark Services for Youth is to service homeless and precariously housing youth, reunifying their families or helping them achieve safe and stable self-sufficiently. The purpose of the Bread of Life Food Program is to provide supplemental food and basic necessities to families in need in southwest Michigan.

**5. SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** Catholic Charities fulfills its mission through the provision of services to run away and homeless youth, youth and families in crisis, pregnant and parenting women and teens, and senior citizens as well as supplemental food assistance to families in need.

**6. SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** 1) Funds will support the general operating expenses (salaries, utilities, rent, supplies, food) for The ARK Shelter as well as staffing for Drop-In and Outreach services provided within the City of Portage 2) Building and utility costs at a central site, food for distribution to Portage (Kalamazoo County) residents, food transportation costs from the food banks to the central site, distribution supplies, and will pay for staffing to administer the program.

**7. NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** 1) 10, 2) 2,000

**8. PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:** 1) 13%, 2) 10%

**9. AVERAGE COST OF ONE UNIT OF SERVICE:** 1) \$396 per day of care, 2) \$6.25 per box of food designed to feed a family of 1-3 for four days.

**10. FUNDING REQUEST AS PERCENT OF BUDGET:** 1) 1.7%, 2) 3.0%

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

**1. NAME/ADDRESS OF ORGANIZATION:** United Way of South Central Michigan 709 S. Westnedge Ave. Kalamazoo, MI 49007

**2. APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
NEW APPLICATION: YES:  NO:   
**MOST RECENT PRIOR YEAR REQUEST (FY 2022-23):** \$0  
**FUNDING AWARDED FY 2022-2023:** \$0

**3. AMOUNT OF FY 2023-24 REQUEST:** \$10,000 VITA Program

**4. MISSION OF AGENCY:** To bring people, ideas and resources to lead with our communities and create a flourishing equitable life for everyone.

**5. SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** Part of a national network of more than 1,300 locally governed organizations that work to create lasting positive changes in communities and people's lives. United Way engages the community to identify the underlying causes of the most significant local issues, develops strategies and pulls together financial and human resources to address them, and measures the results.

**6. SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** The VITA – Kalamazoo program provides FREE tax services to individuals who wouldn't otherwise have access to support with filing their taxes and claiming tax credits that they qualify for.

**7. NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** 210

**8. PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:** 14%

**9. AVERAGE COST OF ONE UNIT OF SERVICE:** \$57

**10. FUNDING REQUEST AS PERCENT OF BUDGET:** 14%

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

**1. NAME/ADDRESS OF ORGANIZATION:** YWCA, 353 East Michigan Avenue, Kalamazoo, MI 49007

**2. APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
NEW APPLICATION: YES:  NO:   
**MOST RECENT PRIOR YEAR REQUEST (FY 2022-23):** \$20,000  
**FUNDING AWARDED FY 2022-23:** \$20,000

**3. AMOUNT OF FY 2023-24 REQUEST:** \$20,000

**4. MISSION OF AGENCY:** The YWCA Kalamazoo is dedicated to eliminating racism, empowering women and promoting peace, justice, freedom and dignity for all by offering services and programs which are designated to improve the lives of children, care for victims of abuse, promote maternal and infant health, and advance race and gender equity through advocacy and systems change.

**5. SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** The Kalamazoo YWCA offers: Individual and group support, therapeutic services, criminal and civil legal support and advocacy services; shelter and transitional housing options. 24-hour crisis line and emergency response team, and Sexual Assault Nurse Examinations (SANE). Domestic and sexual violence crisis intervention, and human trafficking (sex and labor) assistance. Women's economic empowerment programs, racial justice initiatives, and community education and awareness programs.

**6. SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** Sexual Assault Program which provides 24-hour crisis intervention, forensic exams, counseling, support/advocacy groups, and information and referral services; Intimate Partner Domestic Assault Program (DAP) provides emergency shelter and transitional supportive housing for victims and children, and Human Trafficking (labor and sex) Program.

**7. NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** 1) 50, 2) 10, 3) 5

**8. PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:** 1) 9%, 2) 2%, 3) 4.7%

**9. AVERAGE COST OF ONE UNIT OF SERVICE:** 1) \$165, 2) \$82.50, 3) \$93.50

**10. FUNDING REQUEST AS PERCENT OF BUDGET:** less than 1%

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

**1. NAME/ADDRESS OF ORGANIZATION:** Senior Care Partners PACE (SCPP) 800 E. Milham Ave.  
Portage, MI 49002

**2. APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
NEW APPLICATION: YES:  NO:   
**MOST RECENT PRIOR YEAR REQUEST (FY 2022-23):** \$0  
**FUNDING AWARDED FY 2022-2023:** \$0

**3. AMOUNT OF FY 2023-24 REQUEST:** \$71,400

**4. MISSION OF AGENCY:** SCPP brings community & wellness to older adults, enabling them to continue enjoying life through the independence of their own home.

**5. SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** To assist our 600 enrolled participants in remaining in their homes safely, even though they qualify for nursing home level of care. Grand Pad tablet devices are designed for elderly who are not experienced in computers and other technology. They are easy to use with large font for email, video conferencing, phone calls and online access. Seniors have alerts for upcoming appointments and messages to remind them of medication times, activities, etc.

**6. SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** Cost of supporting the continued use of the Grand Pad devices through maintenance.

**7. NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** 1,638

**8. PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:** 22.59%

**9. AVERAGE COST OF ONE UNIT OF SERVICE:** \$840

**10. FUNDING REQUEST AS PERCENT OF BUDGET:** 10%

**FY2023-24 HUMAN/PUBLIC SERVICE  
APPLICATION SUMMARY FORM**

1. **NAME/ADDRESS OF ORGANIZATION:** Portage Community Center, 325 East Centre Avenue,  
Portage, MI 49002

2. **APPLICATION TYPE:** GENERAL FUND:  CDBG FUND:   
**NEW APPLICATION:** YES:  NO:   
**MOST RECENT PRIOR YEAR REQUEST (FY 2022-23):** \$38,275  
**FUNDING AWARDED FY 2022-23:** 50,546 (awarded max Public Service award)

3. **AMOUNT OF FY 2023-24 REQUEST:** \$50,550

4. **MISSION OF AGENCY:** Creating a better community by helping individuals and families in need.

5. **SUMMARY OF ALL SERVICES PROVIDED BY AGENCY:** Youth and social development, emergency assistance, program development, program coordination to host services of other agencies, affordable housing, meeting space, and volunteer opportunities.

6. **SERVICES PROPOSED TO BE PROVIDED WITH GRANT FUNDS:** Transportation and Emergency Assistance.

7. **NUMBER OF PORTAGE RESIDENTS EXPECTED TO BE SERVED:** 1) 100, 2) 1,750

8. **PERCENTAGE OF TOTAL CLIENTS THAT ARE PORTAGE RESIDENTS:** 1) 100%, 2) 29.3%

9. **AVERAGE COST OF ONE UNIT OF SERVICE:** 1) \$1.40, 2) \$82.30

10. **FUNDING REQUEST AS PERCENT OF BUDGET:** 1) 100%, 2) 58.3%