

Portage Senior Citizens Advisory Board
Meeting Minutes
February 19, 2014 – 2:30-3:30 PM

Board Present: Patricia Berninger, Jim Hoppe, Kyle Huitt (Youth Participant), Monifa A. Jumanne, Ruth Ann Meyer, Ann Perkins, Mary Lou Petrulio, Trudy Riker

Absent Excused: Mary Maisto, Art Roberts, Helen Tubbs

Staff: Tricia Keala

Guests: None

Chairperson Ann Perkins called the meeting to order at 2:30 PM. (AB member1) moved to accept the January minutes as read. (AB member 2) seconded the motion, which carried unanimously.

Items for Information

- **Deputy Director Position** – The position is posted. We do not have a closing date for applications. The current title will be replaced with: **Senior Services Manager**.
- **Management Report for January** (Tricia Keala, Interim Administrator)
Total event sign-ins: 1382 in January
Active memberships: 1337 in January
Volunteer hours: 1542 in January
Nine new memberships, 36 renewals. Jim asked if PSC knew how many members it has lost (or is losing). He mentioned it might be beneficial to know how many former members have dropped and why, so that we can address possible issues.
- **Wellness** (Ann) -The Senior Brigade is scheduled for May 19; however, there might be a date change because of the golf outing fundraiser planned that same day.
- **Elder Abuse** -The State of Michigan has a designated prosecutor for cases of elder abuse; a local protocol can be adopted based on the state model. Further discussion on elder abuse is tabled until the March meeting. The update is due in April.
- **Fee Increases** – The general consensus is that the recently-announced increases in PSC fees and rentals were received with no major complaints.
- **Trip Committee** (Trudy) – Two people signed up for the Texas trip. Sixteen people went to Florida, and are due to return Feb 20.
Six people attended Armchair Travels: “Russia and Eastern European Cruise Experiences” with Glenn Roehrig on Feb. 3. The next Trip Preview, which will present Tropical Costa Rica, is April 1 @ 10:00 AM.
- **Friends of the PSC** (Trudy) –The Friends of the PSC meeting scheduled for February 18 was canceled due to weather. A golf outing fundraiser is planned for this spring - May 19 at Angels Crossing Golf Club.

Old Business

- **Approved 2012-2013 Goals & Objectives** -Ann distributed copies and suggested that everyone read it and bring ideas for discussion to the March meeting.
- **Reaccreditation Committee**– Larry and Babs Smith are co-chairs. At this point, they are collecting information and awaiting further instruction from the Accreditation Commission.

New Business

- Board members are considering meeting at an off-site location, such as Stuart Manor, once spring weather - and the new manager - arrive.

Advisory Board Comments

- Members of the Advisory Board appreciated the opportunity to provide input on selection criteria for the new manager.
- Monifa expressed gratitude to Mary Maisto for serving as substitute secretary and to the Advisory Board for its care and support during her recent surgery.

Citizen Comments: None

Adjournment

The meeting was adjourned at 3:30 PM. The next Advisory Board meeting will be held March 19 at 2:30 PM, at the Senior Center.

Submitted by Monifa A. Jumanne

Secretary