

## GAZEBO RESERVATION POLICY

- A refundable security deposit of \$50.00 is due at the time of making your reservation (see cancellation policy). The deposit is a separate fee and not applied towards rental fees. Failure to pay the deposit in the time specified could result in cancellation of the reservation. The deposit will be refunded within four to six weeks if the facility and surrounding grounds are left in proper condition and time limits are to be adhered to as well as no other Parks Rules and Regulations are broken.
- All rental fees are due in full at the time of making your reservation.
- Fee schedule: Rental time **must** include set-up and tear-down
  - \$65.00 for the first 3-hours
  - \$15.00 for each additional hour.
- **CANCELLATION POLICY – The security deposit is non-refundable if reservation is canceled at any time for any reason. The rental fee will be returned if canceled before 1 month prior to your event otherwise any later cancellation will result in 100% forfeiture of the rental fee.**
- Chairs will not be provided.
- Picnic tables are not included in the rental.
- All decorations are to be removed before leaving the facility after your rental.

