



ACH Payment Option: For your convenience and benefit, the City of Portage is offering the opportunity to receive future payments electronically, rather than by check. With an electronic payment option, your financial institution receives the payment and deposits it directly into your account—saving you time and paper check handling. To receive payments electronically, complete the information on this form and return the form along with a copy of voided or cancelled check via any of these methods:

Electronically:	US Mail or in person:
e-mail: furryw@portagemi.gov fax: (269) 329-4535	City of Portage-Finance Office 7900 S. Westnedge Ave. Portage, MI 49002

Please issue electronic payments to: _____
(Payee Name)

Please send payment notification to: _____
(Email Address)

Print Name and Title: _____

Signature: _____ Date: _____