

**2017 ELECTION INSPECTOR APPLICATION**  
**CITY OF PORTAGE**

Name in Full \_\_\_\_\_

Home Address: \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

BEST Phone # \_\_\_\_\_ Email Address: \_\_\_\_\_

Registered in  City  
 Township of \_\_\_\_\_ Precinct # \_\_\_\_\_ Ward# \_\_\_\_\_  
 Village

County of \_\_\_\_\_ Length of Residence in County \_\_\_\_\_

Are you 16 years or older?    Yes    No

Political Party Affiliation (to be eligible for appointment you **MUST** check one):

Democratic     Green Party     Libertarian     Natural Law     Republican     US Taxpayers

Have you ever been convicted of a felony or election crime?     Yes     No

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Education Background (include highest grade completed or degrees held):

Employment Background Summary (include current or last place of employment and type or work performed):

Past experience as an election inspector, if any (include name of jurisdiction):

I CERTIFY THAT I am not a member or a known active advocate\* of a political party other than the party identified above. I FURTHER CERTIFY THAT the foregoing statements are true to the best of my knowledge and belief.

\_\_\_\_\_  
Signature of Applicant

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

\*A "known active advocate" of another political party is defined to mean a person who 1) is a delegate to the convention or an officer of another party 2) is affiliated with another party through an elected or appointed government position or 3) has made documented public statements specifically supporting by name another political party or its candidates in the same calendar year as the election at which the person will serve as an inspector. "Documented public statements" means statements reported by the news media or written statements with a clear and unambiguous attribution to the applicant.

ANY FALSE STATEMENTS MADE ON THIS APPLICATION WILL DISQUALIFY THE APPLICANT.

**Please complete both sides of application**

## ELECTION INSPECTOR APPLICATION ADDENDUM

All election inspectors must be able to perform several essential job functions, including

- ✓ the ability to move, lift and assemble voting booths, ballot bags and voting equipment with weights occasionally exceeding 25 pounds;
- ✓ the visual ability to read precinct lists, applications to vote, ballots, as well as other clerical work assigned by the Chairperson;
- ✓ the ability to deal with the public in a courteous, patient, and efficient manner; and
- ✓ the ability to sustain long periods of sitting and standing throughout the day, as the demands of voters may require.

Additionally, all election inspectors must be registered voters in the state of Michigan and must be willing to **remain inside the polling room from 6:00 a.m. until dismissed by the Clerk when work is completed after the 8:00 p.m. poll closing.** The only exceptions to this requirement are for lunch and dinner breaks as permitted by the Chairperson.

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Are you able to perform the functions listed on the job description above with or without reasonable accommodation?     Yes     No

If reasonable accommodation is required, please detail \_\_\_\_\_

\_\_\_\_\_

Date	Signature

### ADDITIONAL QUESTIONS:

Are you interested in working in:

- \_\_\_\_\_ A precinct (6AM-8PM)\*
- \_\_\_\_\_ Absentee Voter Counting Board (8AM-8PM)\*
- \_\_\_\_\_ Election Receiving Board (8PM-11PM)\*

\*Ending hours are approximate.

Availability for 2017 Elections:        \_\_\_\_\_ May 2        \_\_\_\_\_ November 7

If precinct, do you have a precinct preference?  
\_\_\_\_\_

Do you have a desire to be or be developed into a Chairperson or Assistant Chairperson?    Yes    No

Please indicate your computer experience (data look-up, database processing, internet use specifically):

5= very experienced, 1= not experienced

1                      2                      3                      4                      5

Are you related to anyone holding or running for public office?     Yes     No

If so, who? \_\_\_\_\_

By law a relative of a political candidate may not work as an election inspector in a polling location with that candidate on the ballot. Please notify us if this conflict arises.

**PLEASE COMPLETE BOTH SIDES OF THE APPLICATION**