

## **Electrical Permit Information**

### **The Electrical Code**

The State of Michigan, including the City of Portage, is governed by the State of Michigan Electrical Code. The Electrical Code consists of the 2014 National Electrical Code with Michigan Part Eight technical amendments. Provisions for one and two family dwellings are included in the 2015 State of Michigan Residential Code.

### **Is an electrical permit required?**

Yes. A person shall not equip a building with electrical conductors or equipment or make an alteration of, change in, or addition to, electrical conductors or equipment without receiving a permit to do the work described. Work should not be started until a permit has been issued.

Electrical permits are not required for the following:

- Repairs and maintenance: Minor repair work, including the replacement of lamps or the connection of approved portable electrical equipment to approved permanently installed receptacles.
- Radio and television transmitting stations: Provisions of the code do not apply to electrical equipment used for radio and television transmission, but do apply to equipment and wiring for power supply and to the installation of towers and antennas.
- Temporary testing systems: A permit is not required for the installation of any temporary system required for the testing or servicing of electrical equipment or apparatus.

### **Who can perform electrical work?**

To obtain electrical permits, an applicant shall be an electrical contractor or specialty contractor licensed by a municipality or by the State Electrical Administrative Board; or a homeowner performing electrical work in a single family home and accompanying outbuildings owned and occupied, or to be occupied, by the person performing the installation.

### **Electrical Permit Application**

The electrical permit application can be printed for your use. Simply complete the application and bring or mail it (along with the applicable fees) to the Department of Community Development for processing.

**Project Address:** \_\_\_\_\_  
 Owner Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Description of Work: \_\_\_\_\_  
 \_\_\_\_\_  
 Utility Company: \_\_\_\_\_ Energy Request #: \_\_\_\_\_  
 Date for Inspection: \_\_\_\_\_

Contractor Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_  
 State of Michigan Contractors License #: \_\_\_\_\_ Exp. Date: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 Work. Comp. Carrier (or reason for exemption): \_\_\_\_\_  
 Fed. I.D. # (or reason for exemption): \_\_\_\_\_  
 MESC # (or reason for exemption): \_\_\_\_\_  
 Licensee Personal Name Printed: \_\_\_\_\_  
 Licensee Personal Signature: \_\_\_\_\_ Date: \_\_\_\_\_  
 (no agent's signature)

1) Base Fee	_____ 1	EA @	\$50.00	_____ 50.00
2) Adds to Wire-No New Circuits	_____	EA @	\$ 6.00	_____
3) Additional Inspection	_____	EA @	\$63.00	_____
4) Air Conditioner Circuit	_____	EA @	\$ 7.00	_____
5) Buss Ducts, Feeders, Etc. Per 50 Feet - 1 Circuit	_____	EA @	\$ 6.00	_____
6) Circuit (Each)	_____	EA @	\$ 5.00	_____
7) Clothes Dryer Circuit	_____	EA @	\$ 7.00	_____
8) Consultant Fee	_____	EA @	\$ 1.00	_____
9) Dishwasher Circuit	_____	EA @	\$ 7.00	_____
10) Disposal Circuit	_____	EA @	\$ 7.00	_____
11) Electric Space Heater Circuit	_____	EA @	\$ 4.00	_____
12) Fire Alarm (Comm) 1-10 Devices	_____	EA@	\$ 50.00	_____
13) Fire Alarm (Comm) 11-20 Devices	_____	EA @	\$100.00	_____
14) Fire Alarm (Comm) 21 + Devices	_____	EA @	\$ 5.00	_____
15) Fixtures-Per Units of 25	_____	EA @	\$ 6.00	_____
16) Gasoline Dispenser/Pump	_____	EA @	\$ 6.00	_____
17) Heating - Forced Air & Water	_____	EA @	\$ 5.00	_____
18) Inspection (After Hours)	_____	EA @	\$75.00	_____
19) Inspection (No Fee Indicated)	_____	EA @	\$56.00	_____
20) Investigation	_____	EA @	\$ 1.00	_____
21) Light and Power Transformer	_____	EA @	\$10.00	_____
22) Motors - All Sizes	_____	EA @	\$ 6.00	_____
23) Oven Circuit	_____	EA @	\$ 7.00	_____
24) Radio Amplification Systems	_____	EA @	\$100.00	_____
25) Range Circuit	_____	EA @	\$ 7.00	_____

## ELECTRICAL PERMIT APPLICATION

26) Reinspection Fee	_____	EA @	\$63.00	_____
27) Services 0 - 200 Amps.	_____	EA @	\$10.00	_____
28) Services 201 - 600 Amps.	_____	EA @	\$15.00	_____
29) Services 601 - 800 Amps	_____	EA @	\$20.00	_____
30) Services 801- 1200 Amps	_____	EA @	\$25.00	_____
31) Services 1201 + Amps	_____	EA @	\$50.00	_____
32) Service Alterations (Incl. Generators)	_____	EA @	\$10.00	_____
33) Sign Circuit/Installation	_____	EA @	\$10.00	_____
34) Smoke Detectors/Per home	_____	Only	\$ 6.00	_____
35) Special Event Wiring	_____	EA @	\$45.00	_____
36) Swimming Pool/Hot Tub/Sauna	_____	EA @	\$15.00	_____
37) Temporary Service	_____	HR @	\$10.00	_____
38) Water Heater Circuit	_____	EA @	\$ 7.00	_____

**TOTAL Charges** \_\_\_\_\_

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 No form executed by this department implies or provides exemption from any code or ordinance requirements.  
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IT IS THE APPLICANT'S RESPONSIBILITY TO CALL FOR UNDERGROUND, ROUGH-IN, SEWER, WATER, AND FINAL INSPECTIONS 24 HOURS IN ADVANCE. FAILURE TO COMPLY WILL RESULT IN UNCOVERING THE WORK AND/OR COURT ACTION. PENALTY FOR VIOLATION MAY BE A FINE OF NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500) OR BY IMPRISONMENT FOR NOT MORE THAN NINETY (90) DAYS, OR BOTH, AT THE DISCRETION OF THE COURT.

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 EXPIRATION: Permit shall expire and become null and void if the building or work authorized is not commenced within 180 days from the date of issuance, or if the building or work authorized is suspended or abandoned for a period of 180 days.  
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STATE LAW ACT 53: 3 WORKING DAYS BEFORE YOU DIG DIAL -  
 TOLL FREE **MISS DIG 1-800-482-7171.**

Section 23a of the State Construction Code Act of 1972, Act No. 230 of Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

**HOME OWNER AFFIDAVIT (if applicable)**

I Hereby certify the electrical work described on this permit shall be installed by myself in my own home in which I am living or about to occupy.

Homeowner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_