

Plumbing Permit Information

The Plumbing Code

The State of Michigan, including the City of Portage, is governed by the 2015 State of Michigan Plumbing Code. Provisions for one and two family dwellings are included in the 2015 State of Michigan Residential Code.

Is a plumbing permit required?

Yes. A plumbing permit is required for the erection, installation, enlargement, alteration, repair, removal, conversion or replacement of any plumbing system regulated by the plumbing code. Work should not be started until a plumbing permit has been issued.

Plumbing permits are not required for the following:

- The stopping of leaks in drains, water, soil, waste, or vent pipes. However, if any concealed trap, drainpipe, water, soil, waste, or vent pipe becomes defective and it becomes necessary to remove and replace the drain or pipe with new material, then the work is considered new work and a permit shall be obtained and inspection made as provided in the code.
- The clearing of stoppages or the repairing of leaks in pipes, valves, or fixtures, and the removal and reinstallation of water closets, if the repairs do not involve or required the replacement or rearrangement of valves, pipes or fixtures.

Who can perform plumbing work?

To obtain plumbing permits, an applicant shall be an authorized licensed plumbing contractor in the State of Michigan; or a homeowner performing plumbing work in a single family home and accompanying outbuildings owned and occupied, or to be occupied, by the person performing the installation.

Plumbing Permit Application

The plumbing permit application can be printed for your use. Simply complete the application and bring or mail it (with the applicable fees) to the Department of Community Development for processing.

Project Address: _____
 Owner Name: _____
 Address: _____ Phone: _____
 City: _____ State: _____ Zip: _____
 Description of Work: _____

 Date for Inspection: _____

Contractor Name: _____
 Address: _____ Phone: _____
 City: _____ State: _____ Zip: _____
 Contractor License #: _____ Issued By: _____ Exp. Date: _____
 Portage Contractor Registration #: _____
 Work. Comp. Carrier (or reason for exemption): _____
 Fed. I.D. # (or reason for exemption): _____
 MESC # (or reason for exemption): _____

 Licensee Personal Signature: _____ Date: _____
 (no agent's signature)

Additional Fee	_____ EA @	\$63.00	_____
Automatic Washer	_____ EA @	\$ 5.00	_____
Backflow Preventos	_____ EA @	\$20.00	_____
Base Fee	_____ 1 EA @	\$50.00	_____ 50.00
Bathtub	_____ EA @	\$ 5.00	_____
Building Drain	_____ EA @	\$ 5.00	_____
Catch Basin	_____ EA @	\$ 5.00	_____
Commercial Water Distributing Line	_____ EA @	\$25.00	_____
Conductor Pipe	_____ EA @	\$ 5.00	_____
Dental Chair	_____ EA @	\$ 5.00	_____
Dishwasher	_____ EA @	\$ 5.00	_____
Drinking Fountain	_____ EA @	\$ 5.00	_____
Floor Drain	_____ EA @	\$ 5.00	_____
Garbage Disposal	_____ EA @	\$ 5.00	_____
Grease Trap	_____ EA @	\$ 5.00	_____
Inspection outside work hours (1 hour minimum)	_____ EA @	\$75.00	_____
Laundry Tray	_____ EA @	\$ 5.00	_____
Lavatory	_____ EA @	\$ 5.00	_____
Manholes	_____ EA @	\$ 5.00	_____
Oil Separator Pump	_____ EA @	\$ 5.00	_____
Other Fixture	_____ EA @	\$ 5.00	_____
Residential Water Distributing Line	_____ EA @	\$10.00	_____
Roof sump/Inside	_____ EA @	\$ 5.00	_____
Sanitary Sewer 4"	_____ EA @	\$ 5.00	_____
Sanitary Sewer -6+ inches	_____ EA @	\$25.00	_____
Septic Tank Sewer	_____ EA @	\$ 5.00	_____
Shower	_____ EA @	\$ 5.00	_____

PLUMBING PERMIT

Sink (any type)	_____ EA @	\$ 5.00	_____
Stack (Soil, Waste, Vent)	_____ EA @	\$ 3.00	_____
Storm Sewer	_____ EA @	\$ 5.00	_____
Urinal	_____ EA @	\$ 5.00	_____
Water Closet	_____ EA @	\$ 5.00	_____
Water Heater	_____ EA @	\$ 5.00	_____
Water Service ¾" to 2" lines	_____ EA @	\$ 5.00	_____
Water Service 4" or larger	_____ EA @	\$10.00	_____
Water Softener	_____ EA @	\$ 5.00	_____
TOTAL Charges			_____

 -No form executed by this department implies or provides exemption from any code or ordinance requirements.

IT IS THE APPLICANT’S RESPONSIBILITY TO CALL FOR UNDERGROUND, ROUGH-IN, SEWER, WATER, AND FINAL INSPECTIONS 24 HOURS IN ADVANCE. FAILURE TO COMPLY WILL RESULT IN UNCOVERING THE WORK AND/OR COURT ACTION. PENALTY FOR VIOLATION MAY BE A FINE OF NOT TO EXCEED FIVE HUNDRED DOLLARS (\$500) OR BY IMPRISONMENT FOR NOT MORE THAN NINETY (90) DAYS, OR BOTH, AT THE DISCRETION OF THE COURT.

 EXPIRATION: Permit shall expire and become null and void if the building or work authorized is not commenced within 180 days from the date of issuance, or if the building or work authorized is suspended or abandoned for a period of 180 days.

STATE LAW ACT 53: 3 WORKING DAYS BEFORE YOU DIG DIAL -
TOLL FREE MISS DIG 1-800-482-7171.

Section 23a of the State Construction Code Act of 1972, Act No. 230 of Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.

HOME OWNER AFFIDAVIT (if applicable)

I Hereby certify the plumbing work described on this permit shall be installed by myself in my own home in which I am living or about to occupy.

Homeowner’s Signature: _____ Date: _____

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