



**ADOPTION OF ORDINANCE
CITY OF PORTAGE, MICHIGAN
NOTICE**

**TO ALL RESIDENTS AND PROPERTY OWNERS OF THE CITY OF PORTAGE
AND ALL OTHER INTERESTED PERSONS:**

NOTICE IS HEREBY GIVEN, that an Ordinance to amend Division 2, Section 2-171, Article 5 of Chapter 2, Purchases and Sales, of the Codified Ordinances of Portage, Michigan, was adopted by the City Council at a regular meeting held on the 4th day of October, 2016, and will become effective October 25, 2016.

NOTICE IS FURTHER GIVEN that Chapter 2, Purchases and Sales, of the Codified Ordinances of Portage, Michigan, have been amended as follows:

THE CITY OF PORTAGE ORDAINS:

That Chapter 2 shall be amended as follows:

ARTICLE 5. FINANCE.

Sec. 2-171. **Purchasing procedures; bids generally.**

- (a) No change.
- (b) No change.
- (c) No change.
- (d) Petty cash purchases. With the approval of the council, the city manager may allow for purchases from petty cash by officers and departments of the city designated by the council. A purchase from petty cash shall not exceed \$200.00 and shall be accounted for, to, and approved by, the director of purchasing before the officer or department making such purchase may make any further purchase from the petty cash account allowed to such officer or department.

PLEASE TAKE NOTICE that a copy of the Ordinance as amended may be purchased or inspected at City Hall on any business day except public and legal holidays from and after publication of this Notice from 8:00 a.m. to 5:00 p.m. local time.

Dated: October 10, 2016

James R. Hudson, City Clerk