

# CITY COUNCIL MEETING SUMMARY

June 14, 2011

## CHECK REGISTER

- ◆ Approved the Check Register of June 14, 2011, as presented.

## PUBLIC HEARING

- ◆ Approved an Ordinance to amend the City of Portage Code of Ordinances by amending Article 4 of Chapter 42, Official Zoning Map, changing the zoning of 9616 Portage Road, Parcel ID Number 00026-070-A; 9602 Portage Road, Parcel ID Number 05100-024-O; 1704 South Shore Drive, Parcel ID Number 05100-001-B; 1712 Fairlane Avenue, Parcel ID Number 05100-017-O; 1720 Fairlane Avenue, Parcel ID Number 05100-018-O; 1726 Fairlane Avenue, Parcel ID Number 05100-019-O; and 1806 Fairlane Avenue, Parcel ID Number 05100-020-O; from R-1C, one family residential and I-1, light industry, to OS-1, office service.

## REPORTS FROM THE ADMINISTRATION

- ◆ Adopted the Resolution awarding the bid for the City of Portage Capital Improvement Bonds, Series 2011, in the amount of \$1,700,000 to Fifth Third Securities, Inc., at 3.752893%.
- ◆ Approved the revised Community Development Block Grant (CDBG) Program FY 2011-15 Consolidated Plan and FY 2011-12 Annual Action Plan in the approved FY 2011-12 budget; and authorized the City Manager to execute and submit the revised documents to the Department of Housing and Urban Development.
- ◆ Accepted Ordinance Amendment 10-C, Medical Marihuana Home Occupation, for first reading and set a public hearing for July 12, 2011, at 7:30 p.m. or as soon thereafter as may be heard; and subsequent to the public hearing, consider approval of Ordinance Amendment 10-C, Medical Marihuana Home Occupation.
- ◆ Adopted Resolution No. 4 for the Trade Centre Way Relocation Project #997-R, setting a public hearing on the Assessment Roll for June 28, 2011, at 7:30 p.m. or as soon thereafter as may be heard.
- ◆ Ordered notice to applicable property owners that all water and/or sewer charges remaining unpaid as of June 30, 2011, will be transferred to the 2011 city tax roll and assessed against property for which the services were furnished.
- ◆ Approved a one-year extension of the contract with Kal Clean, Inc., (dba Paris Cleaners) for police uniform cleaning services in the amount of up to \$30,000.00, for the period of June 10, 2011, through June 10, 2012, and authorize the City Manager to execute all documents related to this matter on behalf of the city.
- ◆ Accepted the donation of 123 acres of land as a preservation area from Mrs. Linda Eliason, in memoriam, subject to finalization of the donation, memorial, land appraisal, title documentation and a Phase I Environmental Assessment.
- ◆ Received the communication from the Local Officers Compensation Commission.
- ◆ Held a closed session immediately following the Regular City Council Meeting of June 14, 2011, to discuss a personnel matter.

## COMMUNICATION

- ◆ Received the communication from the Park Board regarding the *Get Active Portage!* 2011 event.

## CLOSED SESSION

- ◆ Accepted the recommendation of the City Manager Evaluation committee and approved the contract for the City Manager as circulated and authorized signature in accordance with the City Charter.

## BID TABULATION

- ◆ Approved the low bid from Too Clean, Incorporated, for cleaning maintenance of park facilities for the period July 1, 2011, through June 30, 2012, in the amount of \$21,630, with an option for a contract renewal up to three years and authorized the City Manager to execute all documents related to this action of behalf of the city.

## STATEMENTS OF CITY COUNCIL AND CITY MANAGER

- ◆ Councilmember Bailes expressed his appreciation to the VFW of the Memorial Day Parade and found it very enjoyable.
- ◆ Councilmember Reid recognized city staff for their efforts at her wedding reception at the Hayloft Theater. She also commented on the budget proceedings of the last meeting and recognized Councilmember Randall's concern for Portage citizens who have income loss; however, she concurred with the rest of City Council on the importance of maintaining a 13% Fund Balance for emergencies. She then announced that citizens who have difficulty meeting financial obligations may go to the Salvation Army for help with financial literacy and because the Salvation Army can point those citizens to the best agency to assist them such as the Michigan Department of Human Services or the Community Action Agency.
- ◆ City Manager Maurice Evans thanked City Council for approving his employment contract.
- ◆ Mayor Pro Tem Sackley thanked the Eliason family for the land donation under Item F.7, described the property in detail and said Portage is fortunate to have Bishop's Bog as a jewel in the City Parks System.
- ◆ Mayor Strazdas said he had just returned from a volunteer effort in Washington, D.C., and indicated that Washington, D.C. had nothing on Portage, Michigan, and that it was great to be back. He noted some recent examples of local improvements: the Air Zoo expansion, Trade Center Way road improvements, the beam installation for the bridge over South Westnedge Avenue, the 123 acres donated to the Parks System by Eliason Corporation, the recently announced countywide learning network for youth, and the 4<sup>th</sup> of July fireworks in Portage paid for by local businesses and donations.

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**COMPLETE MINUTES OF EACH CITY COUNCIL MEETING ARE AVAILABLE ON THE CITY WEBSITE AT PORTAGEMI.GOV, IN CITY HALL AND IN THE DISTRICT LIBRARY. MINUTES OF CITY BOARDS AND COMMISSIONS ARE AVAILABLE ON REQUEST FROM VARIOUS DEPARTMENTS.**