

City of Portage – Historic District Commission
Wednesday, January 3, 2018 @ 8:15 a.m.
City Hall – Conference Room #2

AGENDA

Call to Order:

Approval of Minutes: December 6, 2017 Regular Meeting Minutes

Announcements: HDC Account Balance as of December 27, 2017 is \$423.39

Old Business:

- 1) Current Properties / Open Cases Update
 - a. individual member property inspection updates
 - b. 3221 W. Milham – barn (Nieuwenhuis)
 - i. new barn building permit – 12/22/17 Community Development letter
 - ii. COA deadline – 2/20/18
 - c. 1521 E. Centre (Davis) / Selinon Park development – no update
 - d. 10234 East Shore (Giem) Train Barn – no update (monitor third parcel)
 - e. 922 W. Osterhout (Norman) exterior work (siding/windows) – awaiting application (painting)
 - i. enforcement letter sent 11/3/17 (exterior debris)
 - f. 8009 Cox’s Drive (Kasten) utilities off – no update
 - i. search for alternative use/buyer
 - g. 2112 Vanderbilt – inquiries (no update)
 - h. 903 East Centre – for sale / realtor & owner contact (no update)
 - i. 5720 Oakland barn (Vergunst) – site record visit complete; disassembly pending
 - i. 11/30/2017 e-mail communication (formal vote needed)
- 2) Community Awareness
 - a. Outreach Sub-Committee (Marty, Jessie & Becky)
 - b. HDC events
 - i. Green-A-Thon
 - ii. May Event (annual) – 3821 W. Milham
 - iii. Fall Event – All Hallows in the Park
 - iv. Winter Event – December train display ceremony

New Business:

- 1) Rules of Order and Procedure
 - a. Election of Officers
- 2) Site Designations

Citizen Comments:

Member Comments:

Adjournment:

Attachments:

- 1) December 6, 2017 Regular Meeting Minutes
 - 2) Site Map
 - 3) December 22, 2017 letter to M. Nieuwenhuis (3221 W. Milham)
 - 4) Draft HDC Rules of Order & Procedure
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Please notify Erica Eklov 329-4513 if you are unable to attend.