

**City of Portage**  
**Historic District Commission**  
Portage City Hall  
Conference Room #1  
Wednesday November 1, 2017

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Meeting called to order: 8:20 AM

**Present:** F. Grunert, S. Nemeth, C. Forrest, J. Duniphin, E. Eklov, M. Maytnier, M. Barton

**Absent:** K. VanLonkhuyzen (excused)

**Announcement:** New Commission Members: Becky Lopez and Robert El Henicky

**Announcement:** Erica has been promoted to Deputy City Clerk for the City of Portage.

Minutes from October 4, 2017 Regular Meeting and October 18, 2017 Special Meeting approved.

### Old Business:

#### **Current member property inspections and open case updates**

##### **Open cases:**

922 W. Osterhout

- Suzanne reported it seemed there was some work being done on the exterior.
- Erica will send the homeowners a letter.

5134 Oakland

- Collin reported that the home is no longer listed for sale.

1521 E. Center Avenue

- Selinon Park development proposal being revised to qualify for MSHDA funding.

10234 East Shore Drive

- City noted the property across the street has been designated as a separate parcel – will need to correct with any future actions.
- Parks and Recreation would like to relocate the historic barn on this property and extend trails to include the barn.

8009 Cox's Drive

- Owner would like to have someone purchase the school building and move it to another location.

#### 2112 Vanderbilt

- Property has a “sale pending” sign.
- Erica has forwarded materials pertaining to properties with historic designation to the realtor.

#### 5720 Oakland

- Erica will take site photos of the barn to record original state before the barn is taken down and materials stored.

### Community Awareness:

#### Outreach Sub-Committee:

#### HDC Events:

- Jessie gave an overview of events involving the HDC for new members.
- Green-A-Thon
- May Event for 2018 at VanRiper home on Milham
- All Hallows Event:
  - The event was a success largely due to the perfect weather.
  - If the HDC is to be part of the event next year it is important that there be more coordination among event sponsors.
- Jessie asked for volunteers from the HDC to participate in the annual Portage Tree Lighting celebration on Friday, December 2<sup>nd</sup>.

### New Business:

- The Beacon Club has a new owner.

Meeting adjourned at 9:05 AM.

Next meeting will be on Wednesday, December 6, 2017.

Respectfully submitted: Martha Deming Maytnier/Recording Secretary

