

**City of Portage  
Historic District Commission**

Portage City Hall  
Conference Room #1  
Wednesday, August 2, 2017

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Meeting called to order: 8:30 AM

**Present:** K. VanLonkuyzen, S. Nemeth, C. Forrest, D. Dalton, J. Duniphin, E. Eklov, M. Maytnier

**Absent:** F, Grunert, M. Barton

Minutes from July 12, 2017 approved. One change, Collins' first name is spelled with 2 L's.

**Old Business:**

**Current member property inspections and open case updates**

**Open cases:**

3221 Milham/Nieuwenhuis/ Barn

- Barn appears to be slowly taking shape.
- Certificate of Approval expires on 8/20.
- Vote to extend certificate for 180 days until 2/2018 approved.

1521 E. Centre/Selinon Park Development

- Project on hold.
- Plans did not receive MSHDA award. (Funding support for low-income housing).
- Plans need to be reviewed to include more market housing.
- Selinon will have to resubmit revised plans to City Council.

10234 East Shore Drive/Giem

- Lots have been split but not offered for sale.
- One lot has been purchased by neighboring home.

922 W. Osterhout/Norman/Windows and siding

- No progress has been observed.
- Collin spoke to owners at HDC May Event about listing property.
- Next actions to be taken will be discussed at September 13 HDC meeting.

## Community Awareness:

### Area Realtor Contact Letter

- Erica will send out letters to agents.

### Outreach Sub-Committee:

- Proposed holding annual May event for 2018 at VanRiper house on Milham. HDC approved pending consent from owner Mick Lynch.
- Outreach committee will contact Michigan Historical Society about guest speakers for events.

### HDC Events:

- Date change for Celery Flats Event/Parks Department/October 8<sup>th</sup>. **Volunteers are needed.** Cemetery tour will focus on prominent pioneering families. Steve Rossio from Portage District Library is creating a presentation for the Grain Elevator.
- Stuart Manor Celebration/Parks Department/August 27<sup>th</sup>/Noon to 4:00 PM. Volunteers needed for individual Celery Flats buildings.

### Statement of Significance

- Review of draft postponed until September meeting.

## New Business:

Discussion of the need to make City Council more aware of HDC community involvement.

Discussion regarding sending marketing brochures to new homeowners about becoming a member of the HDC committee.

### 6638 Angling Road/Vanlonkhuyzen/porch

- Katie asked for HDC members' opinion regarding potential plans to enclose a screened-in porch on the northeast corner of her. Enclosure would include windows and additional insulation.

Meeting adjourned at 9:00 AM.

Next meeting will be the 2<sup>nd</sup> Wednesday of September, September 13<sup>th</sup>, because of Labor Day Holiday & HDSC Public Hearing.

Respectfully submitted: Martha Deming Maytnier/Recording Secretary