

City of Portage
Historic District Commission
Portage City Hall
Conference Room #2
Wednesday June 7, 2017

Meeting called to order: 8:20 AM

Present: K. VanLonkhuizen, J. Duniphin, E. Eklov, M. Barton, F. Grunert, S. Nemeth, M. Maytnier, C. Forrest

Absent: D. Dalton (had to leave early/excused)

Minutes from May 2, 2017 approved.

Property Reports:

2112 Vanderbilt

Homeowner adding new roofing without HDC approval process.

New roof shingles differ from current.

Sent homeowner an application for exterior changes as a formality.

922 Osterhout

Homeowner wanted advice on what colors were used circa 1852.

Sent a formal application and information on Greek Revival homes of that period.

5720 Oakland

Current application on file has expired.

Homeowner sent new application.

Old Business:

May 18th Annual Event was a success.

Good attendance.

One photo book and 2 trading packs were sold.

Anonymous \$20 donation received.

MORSA 2017 Award

E. Eklov and J. Duniphin attended award ceremony and accepted the award on behalf of the HDC and City of Portage. City has allocated the \$250 award prize to HDC.

J. Duniphin was also given stamps with images of MORSA schoolhouses.

New Business:

Community Development has noted Double Greek Revival building on Mick Lynch property has code infractions (missing roof panel).

C. Forrest submitted a draft of letter to area realtors that would appraise them of the constraints placed on exterior changes to historic homes. It was recommended that the letter have HDC logo added. He also supplied a draft letter for new homeowners. Both are to be reviewed and discussed at the next meeting.

There was a suggestion that the Outreach and May Event committees be combined.

It is traditional for the President of the HDC give an annual presentation to City Council. K. VanLonkhuyzen will present report at the June 27th meeting. Would like suggestions for talking points.

2663 Mandigo

County has foreclosed on property due to unpaid taxes. County Treasurer now formal owner.

A report sent to HDC says several buildings are in a state of deterioration. Outbuildings collapsing and home appears to have structural and water damage. All buildings are full of trash as is the yard. Two automobiles have been abandoned on the property. County is clearing out buildings and cleaning up outside trash. County has expressed desire to demolish all buildings, de-list and sell property. It was recommended that HDC follow established procedures and inform the county of the process. The first step is to form a study committee and begin with a site visit. The normal timeline for the process is two to three months. J. Dunipin, M. Barton and C. Forrest have agreed to meet at the property on Saturday, June 10.

Meeting Adjourned: 9:25 AM.

Respectfully submitted: Martha Deming Maytnier