

**City of Portage – Historic District Commission**  
**Wednesday, December 6, 2017 @ 8:15 a.m.**  
**City Hall – Conference Room #2**

**AGENDA**

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**Call to Order:**

**Approval of Minutes:** November 1, 2017 Regular and Special Meeting Minutes

**Announcements:**

1) HDC Account Balance as of November 29, 2017 is \$407.39.

**Old Business:**

- 1) Current Properties / Open Cases Update
  - a. individual member property inspection updates
  - b. 5134 Oakland Drive – no update
  - c. 3221 W. Milham - barn (Nieuwenhuis)
    - i. new building permit (ongoing)
    - ii. extended COA to 2/20/18
  - d. 1521 E. Centre (Davis) / Selinon Park development – no update
  - e. 10234 East Shore (Giem) Train Barn – parcel update
  - f. 922 W. Osterhout (Norman) exterior work (siding/windows) – awaiting application (painting)
    - i. Enforcement letter sent 11/3/17 (exterior debris)
  - g. 8009 Cox’s Drive (Kasten) utilities off – no update
    - i. search for alternative use/buyer
  - h. 2112 Vanderbilt – inquiries (no update)
  - i. 903 East Centre – for sale / realtor & owner contact
  - j. 5720 Oakland barn (Vergunst) – site record visit complete; disassembly pending
- 2) Community Awareness
  - a. Outreach Sub-Committee (Marty, Jessie & \_\_\_\_\_)
  - b. HDC events
    - i. Green-A-Thon
    - ii. May Event (annual) – 3821 W. Milham
    - iii. Fall Event – All Hallows in the Park
    - iv. Winter Event – train display ceremony 12/4/17

**New Business:**

1) Oversight Update

**Citizen Comments:**

**Member Comments:**

**Adjournment:**

**Attachments:**

- 1) November 1, 2017 Regular Meeting Minutes
  - 2) November 1, 2017 Special Meeting Minutes
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Please notify Erica Eklov 329-4400 if you are unable to attend.