

City of Portage - Historic District Commission
Wednesday, November 4, 2015
Portage City Hall – Conference Room #2

MINUTES

Called to Order at 8:20 a.m.

Present: Mark Reile, Suzanne Nemeth, Katie VanLonkhuyzen, Fred Grunert, Jim Ebert, Marty Maynier and Erica Eklov (SL). 2016 member Collin Forrest was also present.

Absent: Jessie Duniphin, Christine Broberg, and Russ Randall (excused).

Old Business:

- 1) The minutes from the regular meeting of October 7 were approved.
- 2) No update on 5720 Oakland (Vergunst).
- 3) Mark relayed that he noted a Dumpster was in use on site at 3221 W. Milham (Nieuwenhuis) but not further developments.
- 4) No update on the strategy for historic properties with barns/outbuildings and/or zoned commercial/industrial
- 5) Mark asked Katie if there was an update on the newsletter. No additional information at the time.

New Business:

- 1) New Member appointments:
 - a. Election of Officers: Mark asked for volunteers for the position of Chair. Suzanne requested to remain Vice Chair. Mark relayed that Christine and Russ had expressed interest in not serving when relaying their planned absences. However, it was conveyed that Christine would retain her position as Secretary. Fred requested that a more veteran member of the Commission serve in the Chair capacity. Katie was recommended. Katie said she could serve as Chair provided the duties of the position and overall Commission responsibilities were shared. Fred offered to assist in the delegation of duties, followed by Katie accepting the position without opposition from the commissioners present.
 - b. Property Assignments: Discussion ensued regarding the re-assignment of properties to members in light of the new appointments. Completion of the discussion was tabled for the December 16th meeting in light of the current absences.

Citizen Comments: None.

Member Comments: Erica (staff liaison) provided a verbal update on the status of work at 3821 West Milham following a recent phone conversation with owner Mick Lynch. Many of the exterior issues, and several interior items, noted on the August 13, 2015 letter from Community Development Director Georgeau have been completed.

Adjournment: 8:50 a.m.