

Portage Historic District STUDY COMMITTEE
Meeting Minutes
September 2, 2015

In Attendance: Mark Reile, Fred Grunert, Suzanne Nemeth, Katie vanLonkhuyzen, Jim Ebert, Jessie Duniphin, Christine Broberg, Russ Randall, Erica Eklov City Liaison, Citizens: Mick Lynch and Matt Nieuwenhuis.

Called to order at 9:00 a.m.

Purpose of the special meeting was to assign next steps for the study committee regarding the certificate of appropriateness dated July 24, 2015 for property at 10234 East Shore Drive. It has been requested that the property be split so that 2 lots can be divided off of the eastern portion for re-sale and development.

In follow-up to the original Application for Certificate of Appropriateness by the Giems, the HDSC reviewed the August 6 letter sent by Erica requesting additional information and the subsequent August 11 response from the Giems. Most notably the current chicken coop and granary are located on one of the parcels to be divided and there is potential to relocate them, but no current plan for their future.

The on-site study will be conducted by Fred Grunert, Mark Reile and Suzanne Nemeth. Reports will be written by Christine Broberg.

The preliminary report will be presented at a special meeting to be held on October 7th, 2015.

Meeting adjourned at 9:15 a.m.