

**Parks Board Meeting Minutes  
Wednesday November 2, 2016**

**Board Present: Marshall Cammack, Emily Hirschman, Jan Whitcomb, Charles Thomas, Kathleen Hoyle, Jon Peer, Robb Krueger, Susan Atkinson  
Kendall Klingelsmith - Director of Parks, Recreation, and Senior Center Services  
Board Absent - Excused: Tim Earl, Rod Russell; Not Excused: Anna Heystek- Student Member**

**Guests: N/A**

The meeting was called to order by Ms. Hoyle at 6:30 p.m. in Grain Elevator.

New board member, Mr. Krueger, was introduced to the board.

Minutes from October's meeting were distributed and reviewed. Mr. Peer motioned for approval of minutes, seconded by Ms. Whitcomb. Motion approved.

**New Business:**

**1) Department Updates:** Capital Improvements Plan (CIP) has been submitted at this time. Future CIP could include master plan for Lexington-Green Park. Restrooms at Osterhout trail head was proposed in the CIP. New playgrounds for Central Park and West Lake Nature Preserve have been approved. Plans to donate playground equipment to Guatemala are in place. Recent Monster Mash event was a huge success with over 2500 participants. Indoor Farmer's Market will begin in November, every 2nd Sunday from 10-2pm. Solar powered charging stations have been placed, one at the Grain Elevator and one by the Interpretive Center. We are the first in the state to offer these.

**Public Services Department Report:** Demolition of basketball courts at Lakeview Park started today. Tree and old fence at Central Park are being replaced. Plans for new pavilion at Schrier Park are being submitted. Press release announcing the bathrooms at the Interpretive Center will be staying open year-round, they are heated. Water remains at Osterhout trail head, working with contractor to help fix this problem.

**2) Elections:** Chair: Ms. Hoyle; Vice-Chair: Mr. Peer; Secretary Emily Hirschman. Motion was approved by Ms. Atkinson, Mr. Charles seconded. Vote was unanimous.

**3) Recycled Art in the Park:** Ms. Atkinson gave update. Notes Ms. Whitcomb will be involved with this year's event. Save the Dates were sent out. Plans to send out second Save the Date at the beginning of the New Year. Plans to send out press releases and make information available on the city's website. Hoping for increased participation this year, so looking for more outlets to get the information out.

**4) Friends of the Park Report:**

Board of Directors for 501c3: Had a possible interested person at the Monster Mash event, waiting on further contact. Will continue to search for members.

**5) Friends Group Update:**

**a. Newsletter:** No updates at this time.

**b. Coordinator Reports:** No updates at this time.

**c. Facebook update:** Likes continue to increase. “Where’s Kendall?” ideas, Mr. Peer and Mr. Thomas will continue to work on this.

**d. Calendar of Events:** Reviewed by the board and updated. Picnics in the park to be added.

**e. Website:** No updates at this time.

**f. Other:** P.O. Box 2494 for the board has been checked recently, no new mail.

**Summary Report:**

- Review given by Mr. Klingelsmith.

**Comments from the Board:**

- Next board meeting will be held at Stuart Manor.
- Ms. Whitcomb notes she will not be in attendance at the December meeting.
- Mr. Klingelsmith notes to get in touch with Tricia for the Traditional Holiday plans.
- The board all welcomed Mr. Krueger.
- Mr. Peer recommended that we try to offer Picnic in the Parks at all viable parks this coming year. Ms. Hoyle will put all parks that are eligible on calendar with tentative dates.

**Adjournment:** Motion was made by Ms. Whitcomb seconded by Mr. Peer. Motion approved, meeting adjourned at 7:37pm.

Respectfully Submitted,  
Emily Hirschman, Park Board Secretary