

Parks Board Meeting Minutes
Wednesday July 6, 2016

Board Present: Marshall Cammack, Emily Hirschman, Jon Peer, Roger Smith, Jan Whitcomb, Susan Atkinson

Kendall Klingelsmith - Director of Parks, Recreation, and Senior Center Services

Rod Russell - Director of Public Services

Board Absent - Excused: Tim Earl, Charles Thomas, Anna Heystek- Student Member - was not emailed in time.

Guests: N/A

The meeting was called to order by Ms. Whitcomb at 6:35 p.m. in Ramona Park.

Minutes from June's meeting were distributed and reviewed. Ms. Whitcomb motioned for approval of minutes, seconded by Ms. Atkinson. Motion approved.

New Business:

1) Department Updates: Interviews beginning tomorrow for open positions in the Parks Department. Parks Department may be moving to City Hall, will know more at August's meeting. Glen Miller was very successful, estimated around 600 attendees. Looking at capital improvements with two new playgrounds in the future. Eliason Nature Preserve trail is done. Parking lot and other small things are still being completed. Trail relocation is still in the works. Sign project is ongoing. Over 1300 signs total in parks. Working on consolidating signage at this time.

Public Services Department Report: Trail relocation bids are being taken to City Council on Tuesday. Oakland Dr has been painted. Fountain has been placed at Millennium Ice Rink. Brush pick up is going on right now. Parks have been busy! Plans to tear out Lakeview basketball and tennis courts this fall and replacing in the spring.

2) Ramona Park Overview: History and update given by Ms. Whitcomb. Tour of updated facilities was given to the board.

3) Park Updates: Haverhill looks good. Ms. Hirschman notes celery flats playground has some loose boarding surrounding the playground. Ms. Atkinson notes the bog trail remains underwater. Mr. Russell notes they are aware that the bog has become overgrown and is on their list of things to do.

4) Picnic in the Park: Mr. Cammack notes event went well, great feedback from the neighborhood! Mr. Peer notes idea of setting up donation/information booth at future

events. Ms. Atkinson came up with idea of selling “Friends of the Park” t-shirts. Mr. Klingelsmith plans to put out an evaluation form. Board thanked Mr. Cammack for his hard work on this event. Next picnic in the park will be at Harbors West on July 20th. Mr. Klingelsmith plans to get out those invitations next week. Mr. Cammack will email board for volunteers. Heather with neighborhood watch at Lexington Green Park has put out fliers for National Night Out/Picnic in the Park collaboration on August 2nd. Our plan will be to provide same as what we have provided for the previous events.

5) Celery Flats Music Festival: Ms. Hirschman gave update. Things are set for Sunday. Beer tent will not be there this year due to limited staff, will continue to try for this in the future. Volunteers needed from 11:30-6pm. Will split in two shifts - 11:30-3pm: Ms. Atkinson, Ms. Hoyle, Ms. Whitcomb and 3-6pm: Mr. Cammack, Mr. Smith, Mr. Thomas. If anyone is able to stay for both shifts it will be appreciated. Mr. Earl and Ms. Hirschman plan to be there for both shifts.

6) Get Active Portage: Ms. Hirschman gave update. Invites have been sent out to vendors. Will continue to work on donations. Plans to get in contact with triathlon director. Will need volunteers for this event.

7) Friends Group Update: Quotes were provided for non-profit 501c3. Ms. Hoyle to send rules and regulations to get this started. Ms. Hoyle continues working on banner at this time. Mr. Klingelsmith notes that we may want to get 2 separate banners, one for the Parks Board and one for Friends of the Park. Ms. Hoyle plans to collaborate with Mr. Klingelsmith and draft a banner.

a. Newsletter: No updates.

b. Coordinator Reports: Held until next meeting.

c. Facebook update: Report given by Mr. Peer. Notes the more we can post to the page, the better feedback we get. Urges members to please post any pictures, events, updates, etc.

d. Calendar of Events: Farmer’s market continues every Sunday from 12-4pm. Will continue to discuss possibility of Park Board Booth in the future.

Summary Report:

- Review given by Mr. Klingelsmith.

Comments from the Board:

- Mr. Smith notes that grand child is due around September and may miss some events around that time.

- Ms. Hirschman thanked the board for their volunteering this weekend.

Adjournment: Motion was made by Mr. Whitcomb seconded by Mr. Peer. Motion approved, meeting adjourned at 8:15pm.

Respectfully Submitted,
Emily Hirschman, Park Board Secretary