

**Parks Board Meeting Minutes
Wednesday December 7, 2016**

Board Present: Marshall Cammack, Emily Hirschman, Charles Thomas, Kathleen Hoyle, Jon Peer, Robb Krueger, Susan Atkinson

Kendall Klingelsmith - Director of Parks, Recreation, and Senior Center Services

Rod Russell - Director of Public Services

Board Absent - Excused: Tim Earl, Jan Whitcomb; **Not Excused:** Anna Heystek- Student Member

Guests: N/A

The meeting was called to order by Ms. Hoyle at 6:30 p.m. in City Hall.

Minutes from November's meeting were distributed and reviewed. Mr. Peer motioned for approval of minutes, seconded by Mr. Thomas. Motion approved.

New Business:

1) Department Updates: Traditional Holiday went well. Thank you to Mr. Krueger, Mr. Cammack, and Ms. Whitcomb for their help with this event. Estimated that over 1500 people were in attendance. Mr. Krueger recommended individual milk cartons vs pouring milk for next year's event. CIP and budget continue to be finalized at this time. Mr. Klingelsmith reminded board that all volunteers must complete a background check.

Public Services Department Report: Demolition of tennis courts at Lakeview park now completed. Schrier Park floor has been poured and posts have been placed for the pavilion. DPS department is continuing to work on Central Park renovations and putting up holiday lights around town. Leaf pick up is now completed for the year. West Lake and Central Park playground equipment has arrived and will be put up early spring.

2) Recycled Art in the Park: Reminder that this event will be May 6, 2017.

3) Friends of the Park Report: No updates
Board of Directors for 501c3: No updates

4) Friends Group Update:

a. Newsletter: No updates

b. Coordinator Reports: Mr. Krueger will plan to take over park assignments for Lexington-Green and Eliason Nature Reserve.

c. Facebook update: No updates

d. Calendar of Events: No updates

e. Website: No updates

f. Other: No updates

5) Meeting Location/Schedule: Meeting Schedule was distributed to the board. Unanimous vote to change January's meeting to January 11th at the Department of Public Services. December 6th meeting to be held at City Hall.

Summary Report:

- Review given by Mr. Klingelsmith.

Comments from the Board:

- N/A

Adjournment: Motion was made by Mr. Thomas, seconded by Mr. Peer. Motion approved, meeting adjourned at 7:15pm.

Respectfully Submitted,
Emily Hirschman, Park Board Secretary