

**CITY OF PORTAGE HUMAN SERVICES BOARD**

Minutes of Meeting September 7, 2017

**CALL TO ORDER:** 6:30 p.m.

**MEMBERS PRESENT:** Diane Durian, Ray LaPoint, Effie Kokkinos, Nadeem Mirza, Amanda Woodin, Elma (Pat) Maye

**MEMBERS ABSENT:** Stephanie Upshaw, Fiorella Spalvieri

**STAFF PRESENT:** Vicki Georgeau, Director Department of Community Development, Tom McCoy, Neighborhood Program Specialist Department of Community Development

**MOTION TO EXCUSE ABSENT MEMBERS:** Maye moved and Durian supported motion to excuse 2 absent members. Motion passed 6-0

**APPROVAL OF MINUTES:** Durian moved and Mirza supported approval of the July 6, 2017 minutes as submitted. Motion passed 6-0.

**PUBLIC HEARING:** Maye moved and Durian supported motion to open public hearing on FY 2016-17 CDBG Program Consolidated Annual Performance Evaluation Report (CAPER). Motion passed 6-0.

Georgeau presented a summary of the report content and materials transmitted pertaining to the report. No comments were received and motion was made by Maye and supported by Durian to close public hearing. Motion passed 6-0. It was moved by Durian and supported by Mirza that the Board approve the report and submit to HUD, Motion passed 6-0.

**NEW BUSINESS:**

Woodin reported that Summer Work Group (Woodin/Maye) had met and secured the participation of Kalamazoo Country Day School for Red Ribbon Week in October. Woodin and Maye also provided update on Kalamazoo Metro Transit Authority activities including last meeting in July, new bus shelter at Oakland and Centre and ongoing rebranding under one umbrella.

**STATEMENT OF CITIZENS:** No citizens were present.

**STATEMENT OF BOARD MEMBERS:** Durian inquired about reporting requirements for Portage Community Center. Georgeau agreed to provide a summary to board members via email along with proposed visitation schedule of representatives from PCC, Public Housing Authority and Metro Transit at upcoming meetings.

**ADJOURNMENT:** Maye moved and Durian supported adjournment at 7:12 p.m. Motion passed 6-0.

Respectfully Submitted,

Tom McCoy, Neighborhood Program Specialist