

# CITY COUNCIL MEETING SUMMARY

March 10, 2015

## ACCOUNTS PAYABLE REGISTER

- ◆ Approved the Check Register of March 10, 2015, as presented.

## PUBLIC HEARING

- ◆ Adopted Resolution No. 5 for the West Osterhout Avenue Sanitary Sewer Project #414-S, confirming the Special Assessment Roll.

## PETITIONS AND STATEMENTS OF CITIZENS

- ◆ City Manager Laurence Shaffer, all Councilmembers, Mayor Strazdas and City Clerk James Hudson congratulated Parks, Recreation and Senior Citizens Services Director Adam Herringa on his promotion from Deputy City Clerk.

## REPORTS FROM THE ADMINISTRATION

- ◆ Approved the revisions to the city's Industrial Tax Abatement Incentive Policy.
- ◆ Set a Committee of the Whole (COW) Meeting for Tuesday, March 24, 2015, at 6:00 p.m. in Conference Room No. 1 to discuss.
- ◆ Confirmed the appointment of Adam Herringa as the Director of Parks, Recreation & Senior Citizen Services, effective March 30, 2015.

## UNFINISHED BUSINESS

- ◆ Adopted the proposed amendment to the City of Portage Code of Ordinances, Chapter 34, Fire Prevention and Protection, reflecting changes in the 2012 edition of the International Fire Code.
- ◆ Authorized the City Administration to begin Leaf, Brush and Spring Cleanup collections with residential property owners along private streets who have fulfilled the required conditions with the Department of Public Services for extending the collection programs to private streets.

## COUNCIL COMMITTEE REPORTS

- ◆ Council received the March 10, 2015 City Manager Employment Manual Task Group Report.

## BID TABULATIONS

- ◆ Awarded a two-year contract for pavement marking services to selected streets to Michigan Pavement Markings, LLC in an amount not to exceed \$89,000 for the first year and an estimated amount of \$126,583.75 for the second year, with an option for four one-year renewals, and authorized the City Manager to execute all documents related to the contract on behalf of the city.
- ◆ Awarded a contract for the purchase of traffic signal poles, mast arms and assemblies for select city locations to Carrier and Gable, Incorporated, in the amount not to exceed \$77,654 and authorized the City Manager to execute all documents related to this matter on behalf of the city.
- ◆ Approved the bid for oil and grit separator improvements to Lounsbury Excavating Inc., of Paw Paw, Michigan in the amount of \$34,000 and authorized the City Manager to execute all documents related to this matter on behalf of the city.
- ◆ At the request of the West Lake Improvement Association, awarded a contract for the 2015 West Lake Management Program to Professional Lake and Land Management Corporation, for lake weed treatment measures in the estimated annual amount of \$15,120, approved three additional one-year extensions to the contract, and authorized the City Manager to execute all documents related to this action on behalf of the city.

## STATEMENTS OF CITY COUNCIL AND CITY MANAGER

- ◆ Councilmember Ford expressed his enthusiasm to be able to discuss Social media at the next Committee of the Whole (COW) Meeting.
- ◆ Councilmember Randall expressed her appreciation for the COW, the opportunity to work together on some long overdue topics that are long overdue. She said she is filled with optimism on many different fronts, and weather is one of them. Mayor Strazdas concurred and mentioned the PA 198 Policy approved tonight that was the result of the work by Council at a COW Meeting.
- ◆ Councilmember Urban expressed his enjoyment when he attended his Father-Daughter Dance at Portage Central Elementary School with his seven and nine year old daughters.
- ◆ Councilmember Reid explained that Councilmember Ansari's reference to the \$23,000 from Public Media Network (PMN) stems from their standardizing the equipment among the municipalities, purchasing the City of Portage equipment and supplementing it as necessary which makes it easier for staff and volunteers to operate and provides system back-up equipment.
- ◆ City Manager Shaffer announced that the Zoetis Corporation is giving the City of Portage \$10,000 in support of the Dog Park effort. Also, an anonymous donor will be committing \$20,000 to the effort where \$56,000 will be necessary.
- ◆ Mayor Strazdas thanked AT&T for their annual donation to the Winter Blast Race of Portage. He also highlighted the Revisions of the Industrial Tax Abatement Policy passed by City Council earlier in the meeting and thanked them for it. He thanked the media for the coverage of the South Westedge project although he had a number of phone calls over the weekend on it from many businesses who expressed concern for a potential negative impact and asked for a report back from the City Manager on the plan of action regarding this matter.

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**COMPLETE MINUTES OF EACH CITY COUNCIL MEETING ARE AVAILABLE ON THE CITY WEBSITE AT PORTAGEM.I.GOV, IN CITY HALL AND IN THE DISTRICT LIBRARY. MINUTES OF CITY BOARDS AND COMMISSIONS ARE AVAILABLE ON REQUEST FROM VARIOUS DEPARTMENTS.**